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Vocabulary Builder Reference from...

Gorick Ng: How to succeed in your new job | TED Talk

https://www.ted.com/talks/gorick_ng_how_to_succeed_in_your_new_job

All Words

IMPORTANT

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Session 1: Word List

crucial

adj. extremely vital or necessary

synonym : essential, pivotal, vital

(1) **crucial** information, (2) a **crucial** issue for women

The revitalization of technology companies is **crucial** to the country's growth.

employee

n. a person who is hired to work for a business or organization in exchange for wages or salary; a worker

synonym : worker, staff, personnel

(1) **employee** benefits, (2) **employee** evaluation

The **employee** handbook outlines the rules and regulations that all employees must follow.

mentor

n. a person who helps and advises a younger or less experienced person over time, usually at work or school

synonym : adviser, coach, tutor

(1) **mentor** for life, (2) fashion **mentor**

As a **mentor**, he helped me realize my career.

unfamiliar

adj. not known or recognized; not experienced or encountered before

synonym : unknown, strange, foreign

(1) the **unfamiliar** surroundings, (2) around **unfamiliar**

people

She was **unfamiliar** with the city and got lost while trying to find her way back to the hotel.

situ

adj. short for "situated," meaning located or placed in a particular position or circumstance

synonym: situational, contextual, circumstantial

(1) ex- **situ** conservation, (2) in- **situ** control

Melanoma in **situ** is considered the earliest stage of melanoma and has a high cure rate with appropriate treatment.

constantly

adv. all the time

synonym: continuously, always, frequently

(1) a **constantly** innovative enterprise, (2) a **constantly** varying mind

The mobile application industry is **constantly** changing.

impressive

adj. arousing admiration due to size, quality, or skill

synonym: impactful, remarkable, exceptional

(1) **impressive** performances, (2) an **impressive** array of facts

The budget reduction was an **impressive** feat for our nation.

scare

v. to frighten a person or animal, or to become frightened

synonym: frighten, spook, intimidate

(1) **scare** off her attacker by screaming, (2) **scare** the birds away

We hit the ground to **scare** out the rabbits.

decipher

v. to read or understand something that is written in code or in a difficult or obscure way

synonym: interpret, decode, translate

(1) **decipher** code, (2) **decipher** message

He spent hours trying to **decipher** the ancient text.

demonstrate

v. to display something or give an exhibition to an interested audience

synonym : show, illustrate, display

(1) **demonstrate** a difference, (2) **demonstrate** mastery

How can you **demonstrate** that the earth is a sphere?

competence

n. the ability to do something well or efficiently; the knowledge, skill, and ability required to perform a task or job effectively

synonym : ability, proficiency, skill

(1) **competence** evaluation, (2) proven **competence**

The company is looking for candidates with the necessary **competence** and skills.

commitment

n. a promise or firm decision to do something or to behave in a certain way

synonym : burden, obligation, promise

(1) a **commitment** to an alliance, (2) meet his **commitments**

His business **commitments** took him to the United States.

compatible

adj. capable of coexisting or working together without conflict or inconsistency; harmonious or well-matched

synonym : harmonious, congruent, consistent

(1) fully **compatible**, (2) **compatible** with HTML5

The new software is not **compatible** with the old operating system, causing compatibility issues and errors.

colleague

n. one of a group of a coworker, especially in a profession or a business

synonym : coworker, associate, fellow

(1) collaborate with **colleagues**, (2) former **colleague**

I decided to seek counseling on the advice of my **colleague**.

probable

adj. likely to happen or likely to be true

synonym : likely, possible, potential

(1) **probable** outcome, (2) **probable** cause of a fire

It seems **probable** that he has forgotten our scheduled meeting.

convince

v. to persuade someone or make someone believe that something is true

synonym: persuade, win over, convert

(1) **convince** her to go with us, (2) **convince** an opponent
I am considering what I should do to **convince** him.

mention

v. to speak or write about something or someone briefly

synonym: reference, allude, cite

(1) **mention** name, (2) **mention** in a report

I **mentioned** to him that I had seen his sister at the grocery store earlier that day.

react

v. to take action in response to something

synonym: respond, reply, oppose

(1) **react** at a high temperature, (2) **react** against his way of thinking

How did he **react** to your idea?

utter

adj. complete, total, or absolute; said, done, or experienced without any exceptions or qualifications; spoken aloud or enunciated very clearly and distinctly; (verb) to speak or articulate words, sounds, or a voice

synonym: absolute, complete, total

(1) **utter** nonsense, (2) **utter** a big sigh

The **utter** chaos of the concert crowd made it seem like a wild animal was in the room.

chaos

n. a state of complete confusion or disorder, often characterized by a lack of predictability or control

synonym: disorder, turmoil, confusion

(1) **chaos** theory, (2) midst of **chaos**

The conference room was in **chaos** as everyone tried to speak at once.

mess

n. a state of confusion, dirtiness, or untidiness; (verb) to fail to do something or to make something dirty or untidy

synonym : disarray, confusion, predicament

(1) have a whole **mess**, (2) get into a **mess**

He made a frightful **mess** in his room.

context

n. the circumstances, facts, or conditions that surround a particular event, situation, or statement and that give it meaning

synonym : background, setting, environment

(1) historical **context**, (2) legal **context**

It's important to understand the **context** of a situation before making a decision.

confuse

v. to mistake one thing for another; to make somebody hard to understand

synonym : confound, obscure, disorient

(1) **confuse** the listener, (2) **confuse** fantasy with reality

Her remarks **confused** the debate.

quest

n. a long or challenging search for something

synonym : exploration, inquisition, pursuit

(1) the **quest** for truth, (2) on a **quest** for happiness

That adventurer traveled in **quest** of buried treasure.

unclear

adj. poorly stated or described and therefore not easy to understand; not easy to perceive

synonym : ambiguous, fuzzy, obscure

(1) an **unclear** match, (2) in no **unclear** terms

It is important not to undertake tasks with **unclear** objectives to improve productivity.

fake

adj. not genuine; fraudulent or counterfeit

synonym : affected, bogus, counterfeit

(1) **fake** police officer, (2) spread of **fake** news

The prime minister was not well prepared for the debate and

faked it

deadline

n. a date or period by which something must be done
synonym : time limit, period

(1) transfer **deadline** day, (2) the **deadline** for applications
No matter what, we must have this done before the **deadline**.

dedicate

v. to give all of your energy, time, etc., entirely to a specific person, activity, or cause; to set apart for a particular purpose or use

synonym : consecrate, devote, commit

(1) **dedicate** a few hours, (2) **dedicate** a chapter to the subject

He **dedicated** his life to helping others.

priority

n. something that is more important than other things and should be dealt with first

synonym : importance, precedence, primacy

(1) **priority** call, (2) **priority** seating for elderly

Her **priority** is to be a mother.

communicate

v. to share or exchange information with others by speaking, writing, moving your body, or using other signals

synonym : convey, share, transmit

(1) **communicate** his anxieties to the psychiatrist,

(2) **communicate** well with my advisor

Dolphins use sound to **communicate** with each other.

performer

n. a person who entertains an audience or group by presenting artistic or theatrical acts, such as an actor, musician, dancer, or singer

synonym : artist, entertainer, actor

(1) circus **performer**, (2) professional **performer**

The talented **performer** captivated the audience with his impressive magic tricks.

peer

n. a person who has the same age, status, or ability

synonym: fellow, associate, counterpart

(1) **peer** group, (2) **peer** review

Among young people, **peer** pressure can be pretty influential.

casual

adj. relaxed and informal in manner or dress, not planned or expected; not involving commitment or seriousness

synonym: informal, relaxed, offhand

(1) **casual** dress, (2) take a **casual** glance

They had a **casual** conversation over coffee at the local cafe.

hop

v. to jump lightly and quickly on one foot or both feet; to move rapidly from one place to another; to travel using an aircraft, bus, etc.

synonym: jump, bounce, skip

(1) **hop** on one foot, (2) **hop** from one place to another

The rabbit **hopped** over the fence.

introduction

n. a preliminary explanation or remarks given before the start of a text, performance, or event; the act of bringing something new into existence or introducing something to a wider audience or new market

synonym: initiation, preamble, prologue

(1) **introduction** education, (2) self- **introduction**

The **introduction** to the new class was informative and engaging.

transform

v. to change in outward structure or looks;

synonym: alter, convert, change

(1) **transform** an education system, (2) **transform** heat into power

My father's death **transformed** my life completely.

conversation

n. an informal talk between two or more people to exchange their views, ideas, information, etc.

synonym: chat, discussion, dialogue

(1) **conversation** in English, (2) a friendly **conversation**

Your **conversation** reflects your thoughts.

relation

n. the way two persons or groups of people feel and act toward one another

synonym: association, linkage, connection

(1) **relation** between cause and effect, (2) **relation** of inclusion

The industrial **relations** laws were passed with little to no alteration.

involve

v. to include or affect someone or something as a necessary part of something else

synonym: implicate, include, engage

(1) **involve** a lot of paperwork, (2) **involve** a high degree of risk

The investigation **involves** several government agencies and is expected to take several months.

phrase

n. a group of words that mean something specific when used together

synonym: expression, idiom, term

(1) ready-made **phrases**, (2) noun **phrase**

We bought a Spanish **phrase** book.

initiate

v. to begin or start something; to teach the basics or fundamentals of something to somebody; to formally admit someone into a group or organization

synonym: commence, start, begin

(1) **initiate** a project, (2) **initiate** a discussion

The committee will **initiate** an investigation into the company's financial records.

identify

v. to recognize someone or something and say or prove who or what they are

synonym: determine, specify, recognize

(1) **identify** handwriting, (2) **identify** gene sequences

I will introduce you to how to **identify** the leading causes of the malfunction.

invisible

adj. impossible or nearly impossible to see

synonym: hidden, imperceptible, unseen

(1) an **invisible** asset, (2) **invisible** stars

The phenomenon is **invisible** at optical wavelengths.

lane

n. a narrow road in the countryside; a well-defined track or path for someone such as a swimmer or driver

synonym: roadway, street, artery

(1) **lane** change, (2) first **lane**

We walked along a muddy **lane** to reach the farm.

chart

n. a visual display of information such as a diagram, lists of figures, etc.; a map designed to assist navigation by air or sea

synonym: diagram, graph, map

(1) a weather **chart**, (2) a statistical **chart**

This pie **chart** represents our market share.

diagram

n. a simplified illustration of the appearance, structure, or workings of something

synonym: chart, figure, graph

(1) 3D **diagram**, (2) in a **diagram**

He is drawing a **diagram** illustrating how the equipment operates.

amazing

adj. extremely surprising, especially in a way that you like or admire

synonym: exceptional, extraordinary, wonderful

(1) **amazing** advances, (2) the most **amazing** feeling

The golfer recorded an **amazing** distance.

formal

adj. following established, public, or official forms and conventions, often in a serious or somber manner

synonym: ceremonial, official, traditional

(1) a **formal** festival, (2) **formal** request

The event required **formal** attire, so he wore a suit and tie.

command

n. authority, control, or mastery over something, often referring to military or leadership contexts; a directive, order, or instruction; expertise or confidence in a specific area; (verb) to give an authoritative order or instruction, or to be in charge or control of something

synonym: control, authority, leadership

(1) **command** and control, (2) **command** a battery

The general gave a **command** to his troops to prepare for battle.

reward

n. a thing given in acknowledgment of service, hard work, achievement, etc.

synonym: compensation, gratuity, bonus

(1) the **reward** for good works, (2) shopping **rewards** cards

Night fishing has a lot of **rewards**.

pun

n. a humorous play on words or use of words that sound similar but have different meanings, often for a comedic effect; a form of wordplay

synonym: joke, quip, wordplay

(1) witty **pun**, (2) silly **pun**

The comedian's **pun** had the audience laughing out loud.

norm

n. something that is regarded as usual, typical, or standard

synonym: criterion, mean, standard

(1) **norm** of action, (2) cultural **norm**

The systems we have developed has accepted as industry **norms**.

loyalty

n. the quality of being devoted or faithful to someone or something

synonym: faithfulness, devotion, allegiance

(1) **loyalty** program, (2) earn his **loyalty**

He has always shown great **loyalty** to his friends and family.

brokerage

n. the business of buying and selling goods or services on behalf of others, often for a commission or fee; the activity of acting as an intermediary or agent in negotiations or deals between two parties

synonym : agency, firm, house

(1) mortgage **brokerage**, (2) international **brokerage**

I need to contact a **brokerage** firm to help me invest my money.

refer

v. to direct someone's attention, thoughts, or questions to another source or person; to mention, cite, or allude to something as evidence or support

synonym : cite, allude, mention

(1) **refer** to a book, (2) **refer** to a map

Please **refer** to the instruction manual for further assistance.

unoccupied

adj. not lived in or used; empty; without anyone in it

synonym : empty, vacant, unused

(1) an **unoccupied** seat, (2) **unoccupied** hours

The house was **unoccupied** and had been for months.

accomplish

v. to finish or achieve something successfully

synonym : achieve, complete, execute

(1) **accomplish** a goal, (2) **accomplish** military operations

Humankind took centuries to **accomplish** true democracy.

securely

adv. in a way that is firmly fixed or fastened and not likely to give way or be dislodged; in a manner that provides safety or protection from harm

synonym : firmly, safely

(1) **securely** fastened, (2) **securely** encrypted

The valuable items were stored **securely** in the safe.

competent

adj. having the necessary ability, knowledge, or skill to do something successfully

synonym : skilled, able, capable

(1) **competent** authority, (2) **competent** personnel

The judge ruled that the defendant was **competent** to stand trial.

spot

n. a particular location or place; a small round or roundish area, differing in color or feels from the surface around it
synonym : dot, mark, place

(1) beauty **spot**, (2) a **spot** on his honor

This remote **spot** is rarely visited.

gap

n. a conspicuous disparity or difference separates something such as a figure, people, their opinions, situation, etc.

synonym : opening, lacuna, spread

(1) the **gap** between ideal and reality, (2) distance **gap**

Many people are working together to close the gender **gap**.

committed

adj. willing to put in a lot of effort, time, and energy into something; firmly believing in something

synonym : devoted, faithful, attached

(1) in a **committed** relationship, (2) strong and **committed** sales staff

Our company is strongly **committed** to meeting customers' needs.

overstep

v. to go beyond the limits or boundaries of what is considered acceptable or appropriate; to exceed or transgress a set boundary or restriction

synonym : exceed, surpass, transgress

(1) **overstep** authority, (2) **overstep** moral boundaries

The teacher warned the student not to **overstep** the limits of acceptable classroom behavior.

doe

n. a mature female of mammals of which the male is called a buck, such as a deer or a rabbit

synonym : rabbit, bunny, hare

(1) **doe** rabbit, (2) buck and **doe**

Hunters use a whistle that makes the **doe** sound to lure

stags.

environment

n. the natural world such as air, water, and land in which humans, animals, and plants live

synonym: atmosphere, surroundings, climate

(1) **environment** affairs, (2) chaotic **environment**

Every human is responsible for taking care of the Earth's **environment**.

flourish

v. to grow or develop vigorously or successfully

synonym: boom, advance, succeed

(1) **flourish** economically, (2) **flourish** worldwide

The Ottoman Empire **flourished** for over five centuries.

coworker

n. a person who works with another in the same company or organization

synonym: colleague, peer, associate

(1) **coworker** relationship, (2) argue with a **coworker**

My ex- **coworker** and I had different working styles but managed to get along.

excite

v. to make someone feel suddenly enthusiastic or eager

synonym: thrill, exhilarate, animate

(1) **excite** the crowd, (2) **excite** rebellion

The news of her promotion **excited** her.

Session 2: Spelling

- | | |
|-----------------------------------|--|
| 1. re____on of inclusion | <i>n.</i> the way two persons or groups of people feel and act toward one another |
| 2. ex___e the crowd | <i>v.</i> to make someone feel suddenly enthusiastic or eager |
| 3. in a di____m | <i>n.</i> a simplified illustration of the appearance, structure, or workings of something |
| 4. in_____e a high degree of risk | <i>v.</i> to include or affect someone or something as a necessary part of something else |
| 5. me_____n name | <i>v.</i> to speak or write about something or someone briefly |
| 6. the unf_____ar surroundings | <i>adj.</i> not known or recognized; not experienced or encountered before |
| 7. co_____ce her to go with us | <i>v.</i> to persuade someone or make someone believe that something is true |
| 8. proven com_____ce | <i>n.</i> the ability to do something well or efficiently; the knowledge, skill, and ability required to perform a task or job effectively |
| 9. id_____fy gene sequences | <i>v.</i> to recognize someone or something and say or prove who or what they are |
| 10. re__r to a map | <i>v.</i> to direct someone's attention, thoughts, or questions to another source or person; to mention, cite, or allude to something as evidence or support |

ANSWERS: 1. relation, 2. excite, 3. diagram, 4. involve, 5. mention, 6. unfamiliar, 7. convince, 8. competence, 9. identify, 10. refer

11. sc__e the birds away *v.* to frighten a person or animal, or to become frightened
12. dem_____te a difference *v.* to display something or give an exhibition to an interested audience
13. em_____ee benefits *n.* a person who is hired to work for a business or organization in exchange for wages or salary; a worker
14. an uno_____ed seat *adj.* not lived in or used; empty; without anyone in it
15. midst of ch__s *n.* a state of complete confusion or disorder, often characterized by a lack of predictability or control
16. ex-s__u conservation *adj.* short for "situated," meaning located or placed in a particular position or circumstance
17. com_____le with HTML5 *adj.* capable of coexisting or working together without conflict or inconsistency; harmonious or well-matched
18. the qu__t for truth *n.* a long or challenging search for something
19. a statistical ch__t *n.* a visual display of information such as a diagram, lists of figures, etc.; a map designed to assist navigation by air or sea
20. pr_____ty seating for elderly *n.* something that is more important than other things and should be dealt with first
21. argue with a co_____er *n.* a person who works with another in the same company or organization

ANSWERS: 11. scare, 12. demonstrate, 13. employee, 14. unoccupied, 15. chaos, 16. situ, 17. compatible, 18. quest, 19. chart, 20. priority, 21. coworker

22. n__m of action *n.* something that is regarded as usual, typical, or standard
23. com_____te his anxieties to the psychiatrist *v.* to share or exchange information with others by speaking, writing, moving your body, or using other signals
24. a s__t on his honor *n.* a particular location or place; a small round or roundish area, differing in color or feels from the surface around it
25. acc_____sh military operations *v.* to finish or achieve something successfully
26. historical co_____t *n.* the circumstances, facts, or conditions that surround a particular event, situation, or statement and that give it meaning
27. silly p_n *n.* a humorous play on words or use of words that sound similar but have different meanings, often for a comedic effect; a form of wordplay
28. fashion me____r *n.* a person who helps and advises a younger or less experienced person over time, usually at work or school
29. chaotic env_____nt *n.* the natural world such as air, water, and land in which humans, animals, and plants live
30. co_____ce an opponent *v.* to persuade someone or make someone believe that something is true
31. the most am_____g feeling *adj.* extremely surprising, especially in a way that you like or admire
32. 3D di_____m *n.* a simplified illustration of the appearance, structure, or workings of something

ANSWERS: 22. norm, 23. communicate, 24. spot, 25. accomplish, 26. context, 27. pun, 28. mentor, 29. environment, 30. convince, 31. amazing, 32. diagram

33. spread of f__e news *adj.* not genuine; fraudulent or counterfeit
34. tr_____rm heat into power *v.* to change in outward structure or looks;
35. in_____le stars *adj.* impossible or nearly impossible to see
36. strong and co_____ed sales staff *adj.* willing to put in a lot of effort, time, and energy into something; firmly believing in something
37. ov_____ep authority *v.* to go beyond the limits or boundaries of what is considered acceptable or appropriate; to exceed or transgress a set boundary or restriction
38. con_____ion in English *n.* an informal talk between two or more people to exchange their views, ideas, information, etc.
39. pr_____le cause of a fire *adj.* likely to happen or likely to be true
40. re__r to a book *v.* to direct someone's attention, thoughts, or questions to another source or person; to mention, cite, or allude to something as evidence or support
41. am_____g advances *adj.* extremely surprising, especially in a way that you like or admire
42. de_____te a chapter to the subject *v.* to give all of your energy, time, etc., entirely to a specific person, activity, or cause; to set apart for a particular purpose or use
43. ch__s theory *n.* a state of complete confusion or disorder, often characterized by a lack of predictability or control

ANSWERS: 33. fake, 34. transform, 35. invisible, 36. committed, 37. overstep, 38. conversation, 39. probable, 40. refer, 41. amazing, 42. dedicate, 43. chaos

44. imp_____ve performances *adj.* arousing admiration due to size, quality, or skill
45. in no un_____r terms *adj.* poorly stated or described and therefore not easy to understand; not easy to perceive
46. the de_____ne for applications *n.* a date or period by which something must be done
47. a friendly con_____ion *n.* an informal talk between two or more people to exchange their views, ideas, information, etc.
48. in_____e a lot of paperwork *v.* to include or affect someone or something as a necessary part of something else
49. com_____te well with my advisor *v.* to share or exchange information with others by speaking, writing, moving your body, or using other signals
50. uno_____ed hours *adj.* not lived in or used; empty; without anyone in it
51. fo___l request *adj.* following established, public, or official forms and conventions, often in a serious or somber manner
52. get into a m___s *n.* a state of confusion, dirtiness, or untidiness; (verb) to fail to do something or to make something dirty or untidy
53. noun ph___e *n.* a group of words that mean something specific when used together
54. p___r group *n.* a person who has the same age, status, or ability
55. former co_____ue *n.* one of a group of a coworker, especially in a profession or a business

ANSWERS: 44. impressive, 45. unclear, 46. deadline, 47. conversation, 48. involve, 49. communicate, 50. unoccupied, 51. formal, 52. mess, 53. phrase, 54. peer, 55. colleague

56. ready-made ph___es *n.* a group of words that mean something specific when used together
57. earn his lo____y *n.* the quality of being devoted or faithful to someone or something
58. collaborate with co_____ues *n.* one of a group of a coworker, especially in a profession or a business
59. a cr____l issue for women *adj.* extremely vital or necessary
60. sc__e off her attacker by screaming *v.* to frighten a person or animal, or to become frightened
61. self-int_____ion *n.* a preliminary explanation or remarks given before the start of a text, performance, or event; the act of bringing something new into existence or introducing something to a wider audience or new market
62. buck and d_e *n.* a mature female of mammals of which the male is called a buck, such as a deer or a rabbit
63. dem_____te mastery *v.* to display something or give an exhibition to an interested audience
64. ex___e rebellion *v.* to make someone feel suddenly enthusiastic or eager
65. int_____ion education *n.* a preliminary explanation or remarks given before the start of a text, performance, or event; the act of bringing something new into existence or introducing something to a wider audience or new market
66. in-s__u control *adj.* short for "situated," meaning located or placed in a particular position or circumstance

ANSWERS: 56. phrase, 57. loyalty, 58. colleague, 59. crucial, 60. scare, 61. introduction, 62. doe, 63. demonstrate, 64. excite, 65. introduction, 66. situ

67. env_____nt affairs *n.* the natural world such as air, water, and land in which humans, animals, and plants live
68. re__t against his way of thinking *v.* to take action in response to something
69. first l__e *n.* a narrow road in the countryside; a well-defined track or path for someone such as a swimmer or driver
70. em_____ee evaluation *n.* a person who is hired to work for a business or organization in exchange for wages or salary; a worker
71. in a co_____ed relationship *adj.* willing to put in a lot of effort, time, and energy into something; firmly believing in something
72. tr_____rm an education system *v.* to change in outward structure or looks;
73. distance g_p *n.* a conspicuous disparity or difference separates something such as a figure, people, their opinions, situation, etc.
74. cr_____l information *adj.* extremely vital or necessary
75. de_____er message *v.* to read or understand something that is written in code or in a difficult or obscure way
76. re__t at a high temperature *v.* to take action in response to something
77. fully com_____le *adj.* capable of coexisting or working together without conflict or inconsistency; harmonious or well-matched
78. the g_p between ideal and reality *n.* a conspicuous disparity or difference separates something such as a figure, people, their opinions, situation, etc.

ANSWERS: 67. environment, 68. react, 69. lane, 70. employee, 71. committed, 72. transform, 73. gap, 74. crucial, 75. decipher, 76. react, 77. compatible, 78. gap

79. pr____le outcome *adj.* likely to happen or likely to be true
80. take a ca___l glance *adj.* relaxed and informal in manner or dress, not planned or expected; not involving commitment or seriousness
81. l__e change *n.* a narrow road in the countryside; a well-defined track or path for someone such as a swimmer or driver
82. in____te a discussion *v.* to begin or start something; to teach the basics or fundamentals of something to somebody; to formally admit someone into a group or organization
83. com_____ce evaluation *n.* the ability to do something well or efficiently; the knowledge, skill, and ability required to perform a task or job effectively
84. co_____e the listener *v.* to mistake one thing for another; to make somebody hard to understand
85. meet his com_____nts *n.* a promise or firm decision to do something or to behave in a certain way
86. pr____ty call *n.* something that is more important than other things and should be dealt with first
87. in____te a project *v.* to begin or start something; to teach the basics or fundamentals of something to somebody; to formally admit someone into a group or organization
88. cultural n__m *n.* something that is regarded as usual, typical, or standard
89. ut__r nonsense *adj.* complete, total, or absolute; said, done, or experienced without any exceptions or qualifications; spoken aloud or enunciated very clearly and distinctly; (verb) to speak or articulate words, sounds, or a voice

ANSWERS: 79. probable, 80. casual, 81. lane, 82. initiate, 83. competence, 84. confuse, 85. commitment, 86. priority, 87. initiate, 88. norm, 89. utter

90. mortgage br_____ge *n.* the business of buying and selling goods or services on behalf of others, often for a commission or fee; the activity of acting as an intermediary or agent in negotiations or deals between two parties
91. a con_____ly innovative enterprise *adv.* all the time
92. a com_____nt to an alliance *n.* a promise or firm decision to do something or to behave in a certain way
93. de_____er code *v.* to read or understand something that is written in code or in a difficult or obscure way
94. fl_____sh worldwide *v.* to grow or develop vigorously or successfully
95. an un_____r match *adj.* poorly stated or described and therefore not easy to understand; not easy to perceive
96. co_____e fantasy with reality *v.* to mistake one thing for another; to make somebody hard to understand
97. f__e police officer *adj.* not genuine; fraudulent or counterfeit
98. h_p from one place to another *v.* to jump lightly and quickly on one foot or both feet; to move rapidly from one place to another; to travel using an aircraft, bus, etc.
99. have a whole m__s *n.* a state of confusion, dirtiness, or untidiness; (verb) to fail to do something or to make something dirty or untidy
100. h_p on one foot *v.* to jump lightly and quickly on one foot or both feet; to move rapidly from one place to another; to travel using an aircraft, bus, etc.

ANSWERS: 90. brokerage, 91. constantly, 92. commitment, 93. decipher, 94. flourish, 95. unclear, 96. confuse, 97. fake, 98. hop, 99. mess, 100. hop

101. professional pe_____er *n.* a person who entertains an audience or group by presenting artistic or theatrical acts, such as an actor, musician, dancer, or singer
102. ov_____ep moral boundaries *v.* to go beyond the limits or boundaries of what is considered acceptable or appropriate; to exceed or transgress a set boundary or restriction
103. co_____d and control *n.* authority, control, or mastery over something, often referring to military or leadership contexts; a directive, order, or instruction; expertise or confidence in a specific area; (verb) to give an authoritative order or instruction, or to be in charge or control of something
104. co_____nt authority *adj.* having the necessary ability, knowledge, or skill to do something successfully
105. me_____n in a report *v.* to speak or write about something or someone briefly
106. acc_____sh a goal *v.* to finish or achieve something successfully
107. me____r for life *n.* a person who helps and advises a younger or less experienced person over time, usually at work or school
108. a fo____l festival *adj.* following established, public, or official forms and conventions, often in a serious or somber manner
109. co_____nt personnel *adj.* having the necessary ability, knowledge, or skill to do something successfully

ANSWERS: 101. performer, 102. overstep, 103. command, 104. competent, 105. mention, 106. accomplish, 107. mentor, 108. formal, 109. competent

110. witty p_n *n.* a humorous play on words or use of words that sound similar but have different meanings, often for a comedic effect; a form of wordplay
111. d_e rabbit *n.* a mature female of mammals of which the male is called a buck, such as a deer or a rabbit
112. se_____ly fastened *adv.* in a way that is firmly fixed or fastened and not likely to give way or be dislodged; in a manner that provides safety or protection from harm
113. lo_____y program *n.* the quality of being devoted or faithful to someone or something
114. the re___d for good works *n.* a thing given in acknowledgment of service, hard work, achievement, etc.
115. international br_____ge *n.* the business of buying and selling goods or services on behalf of others, often for a commission or fee; the activity of acting as an intermediary or agent in negotiations or deals between two parties
116. shopping re___ds cards *n.* a thing given in acknowledgment of service, hard work, achievement, etc.
117. a weather ch__t *n.* a visual display of information such as a diagram, lists of figures, etc.; a map designed to assist navigation by air or sea
118. ca___l dress *adj.* relaxed and informal in manner or dress, not planned or expected; not involving commitment or seriousness

ANSWERS: 110. pun, 111. doe, 112. securely, 113. loyalty, 114. reward, 115. brokerage, 116. reward, 117. chart, 118. casual

119. legal co____t *n.* the circumstances, facts, or conditions that surround a particular event, situation, or statement and that give it meaning
120. on a qu__t for happiness *n.* a long or challenging search for something
121. co____d a battery *n.* authority, control, or mastery over something, often referring to military or leadership contexts; a directive, order, or instruction; expertise or confidence in a specific area; (verb) to give an authoritative order or instruction, or to be in charge or control of something
122. re____on between cause and effect *n.* the way two persons or groups of people feel and act toward one another
123. p__r review *n.* a person who has the same age, status, or ability
124. se____ly encrypted *adv.* in a way that is firmly fixed or fastened and not likely to give way or be dislodged; in a manner that provides safety or protection from harm
125. circus pe____er *n.* a person who entertains an audience or group by presenting artistic or theatrical acts, such as an actor, musician, dancer, or singer
126. a con____ly varying mind *adv.* all the time
127. transfer de____ne day *n.* a date or period by which something must be done
128. fl____sh economically *v.* to grow or develop vigorously or successfully

ANSWERS: 119. context, 120. quest, 121. command, 122. relation, 123. peer, 124. securely, 125. performer, 126. constantly, 127. deadline, 128. flourish

129. ut__r a big sigh *adj.* complete, total, or absolute; said, done, or experienced without any exceptions or qualifications; spoken aloud or enunciated very clearly and distinctly; (verb) to speak or articulate words, sounds, or a voice
130. an imp_____ve array of facts *adj.* arousing admiration due to size, quality, or skill
131. beauty s__t *n.* a particular location or place; a small round or roundish area, differing in color or feels from the surface around it
132. an in_____le asset *adj.* impossible or nearly impossible to see
133. co_____er relationship *n.* a person who works with another in the same company or organization
134. around unf_____ar people *adj.* not known or recognized; not experienced or encountered before
135. id_____fy handwriting *v.* to recognize someone or something and say or prove who or what they are
136. de_____te a few hours *v.* to give all of your energy, time, etc., entirely to a specific person, activity, or cause; to set apart for a particular purpose or use

ANSWERS: 129. utter, 130. impressive, 131. spot, 132. invisible, 133. coworker, 134. unfamiliar, 135. identify, 136. dedicate

Session 3: Fill in the Blanks

1. No matter what, we must have this done before the _____.
n. a date or period by which something must be done
2. Hunters use a whistle that makes the ____ sound to lure stags.
n. a mature female of mammals of which the male is called a buck, such as a deer or a rabbit
3. Her _____ is to be a mother.
n. something that is more important than other things and should be dealt with first
4. The industrial _____ laws were passed with little to no alteration.
n. the way two persons or groups of people feel and act toward one another
5. The systems we have developed has accepted as industry _____.
n. something that is regarded as usual, typical, or standard
6. Night fishing has a lot of _____.
n. a thing given in acknowledgment of service, hard work, achievement, etc.
7. The _____ to the new class was informative and engaging.
n. a preliminary explanation or remarks given before the start of a text, performance, or event; the act of bringing something new into existence or introducing something to a wider audience or new market
8. Humankind took centuries to _____ true democracy.
v. to finish or achieve something successfully

ANSWERS: 1. deadline, 2. doe, 3. priority, 4. relations, 5. norms, 6. rewards, 7. introduction, 8. accomplish

9. I need to contact a _____ firm to help me invest my money.
- n.* the business of buying and selling goods or services on behalf of others, often for a commission or fee; the activity of acting as an intermediary or agent in negotiations or deals between two parties
10. The committee will _____ an investigation into the company's financial records.
- v.* to begin or start something; to teach the basics or fundamentals of something to somebody; to formally admit someone into a group or organization
11. It is important not to undertake tasks with _____ objectives to improve productivity.
- adj.* poorly stated or described and therefore not easy to understand; not easy to perceive
12. They had a _____ conversation over coffee at the local cafe.
- adj.* relaxed and informal in manner or dress, not planned or expected; not involving commitment or seriousness
13. The conference room was in _____ as everyone tried to speak at once.
- n.* a state of complete confusion or disorder, often characterized by a lack of predictability or control
14. That adventurer traveled in _____ of buried treasure.
- n.* a long or challenging search for something
15. The Ottoman Empire _____ for over five centuries.
- v.* to grow or develop vigorously or successfully
16. Please _____ to the instruction manual for further assistance.
- v.* to direct someone's attention, thoughts, or questions to another source or person; to mention, cite, or allude to something as evidence or support

ANSWERS: 9. brokerage, 10. initiate, 11. unclear, 12. casual, 13. chaos, 14. quest, 15. flourished, 16. refer

17. We bought a Spanish _____ book.

n. a group of words that mean something specific when used together

18. Our company is strongly _____ to meeting customers' needs.

adj. willing to put in a lot of effort, time, and energy into something; firmly believing in something

19. The golfer recorded an _____ distance.

adj. extremely surprising, especially in a way that you like or admire

20. Your _____ reflects your thoughts.

n. an informal talk between two or more people to exchange their views, ideas, information, etc.

21. This pie _____ represents our market share.

n. a visual display of information such as a diagram, lists of figures, etc.; a map designed to assist navigation by air or sea

22. The mobile application industry is _____ changing.

adv. all the time

23. The valuable items were stored _____ in the safe.

adv. in a way that is firmly fixed or fastened and not likely to give way or be dislodged; in a manner that provides safety or protection from harm

24. Every human is responsible for taking care of the Earth's _____.

n. the natural world such as air, water, and land in which humans, animals, and plants live

ANSWERS: 17. phrase, 18. committed, 19. amazing, 20. conversation, 21. chart, 22. constantly, 23. securely, 24. environment

25. It seems _____ that he has forgotten our scheduled meeting.

adj. likely to happen or likely to be true

26. The phenomenon is _____ at optical wavelengths.

adj. impossible or nearly impossible to see

27. The comedian's ____ had the audience laughing out loud.

n. a humorous play on words or use of words that sound similar but have different meanings, often for a comedic effect; a form of wordplay

28. The talented _____ captivated the audience with his impressive magic tricks.

n. a person who entertains an audience or group by presenting artistic or theatrical acts, such as an actor, musician, dancer, or singer

29. The prime minister was not well prepared for the debate and _____ it

adj. not genuine; fraudulent or counterfeit

30. We hit the ground to _____ out the rabbits.

v. to frighten a person or animal, or to become frightened

31. The teacher warned the student not to _____ the limits of acceptable classroom behavior.

v. to go beyond the limits or boundaries of what is considered acceptable or appropriate; to exceed or transgress a set boundary or restriction

32. The company is looking for candidates with the necessary _____ and skills.

n. the ability to do something well or efficiently; the knowledge, skill, and ability required to perform a task or job effectively

ANSWERS: 25. probable, 26. invisible, 27. pun, 28. performer, 29. faked, 30. scare, 31. overstep, 32. competence

33. He _____ his life to helping others.

- v.* to give all of your energy, time, etc., entirely to a specific person, activity, or cause; to set apart for a particular purpose or use

34. I will introduce you to how to _____ the leading causes of the malfunction.

- v.* to recognize someone or something and say or prove who or what they are

35. My father's death _____ my life completely.

- v.* to change in outward structure or looks;

36. She was _____ with the city and got lost while trying to find her way back to the hotel.

- adj.* not known or recognized; not experienced or encountered before

37. The _____ handbook outlines the rules and regulations that all employees must follow.

- n.* a person who is hired to work for a business or organization in exchange for wages or salary; a worker

38. The rabbit _____ over the fence.

- v.* to jump lightly and quickly on one foot or both feet; to move rapidly from one place to another; to travel using an aircraft, bus, etc.

39. My ex-_____ and I had different working styles but managed to get along.

- n.* a person who works with another in the same company or organization

40. The judge ruled that the defendant was _____ to stand trial.

- adj.* having the necessary ability, knowledge, or skill to do something successfully

ANSWERS: 33. dedicated, 34. identify, 35. transformed, 36. unfamiliar, 37. employee, 38. hopped, 39. coworker, 40. competent

41. He has always shown great _____ to his friends and family.
n. the quality of being devoted or faithful to someone or something
42. This remote _____ is rarely visited.
n. a particular location or place; a small round or roundish area, differing in color or feels from the surface around it
43. I am considering what I should do to _____ him.
v. to persuade someone or make someone believe that something is true
44. The budget reduction was an _____ feat for our nation.
adj. arousing admiration due to size, quality, or skill
45. I decided to seek counseling on the advice of my _____.
n. one of a group of a coworker, especially in a profession or a business
46. The general gave a _____ to his troops to prepare for battle.
n. authority, control, or mastery over something, often referring to military or leadership contexts; a directive, order, or instruction; expertise or confidence in a specific area; (verb) to give an authoritative order or instruction, or to be in charge or control of something
47. The revitalization of technology companies is _____ to the country's growth.
adj. extremely vital or necessary
48. The news of her promotion _____ her.
v. to make someone feel suddenly enthusiastic or eager
49. Her remarks _____ the debate.
v. to mistake one thing for another; to make somebody hard to understand

ANSWERS: 41. loyalty, 42. spot, 43. convince, 44. impressive, 45. colleague, 46. command, 47. crucial, 48. excited, 49. confused

50. The investigation _____ several government agencies and is expected to take several months.
- v.* to include or affect someone or something as a necessary part of something else
51. How did he _____ to your idea?
- v.* to take action in response to something
52. He spent hours trying to _____ the ancient text.
- v.* to read or understand something that is written in code or in a difficult or obscure way
53. Melanoma in _____ is considered the earliest stage of melanoma and has a high cure rate with appropriate treatment.
- adj.* short for "situated," meaning located or placed in a particular position or circumstance
54. I _____ to him that I had seen his sister at the grocery store earlier that day.
- v.* to speak or write about something or someone briefly
55. He is drawing a _____ illustrating how the equipment operates.
- n.* a simplified illustration of the appearance, structure, or workings of something
56. We walked along a muddy _____ to reach the farm.
- n.* a narrow road in the countryside; a well-defined track or path for someone such as a swimmer or driver
57. Many people are working together to close the gender _____.
- n.* a conspicuous disparity or difference separates something such as a figure, people, their opinions, situation, etc.

ANSWERS: 50. involves, 51. react, 52. decipher, 53. situ, 54. mentioned, 55. diagram, 56. lane, 57. gap

58. The event required _____ attire, so he wore a suit and tie.

adj. following established, public, or official forms and conventions, often in a serious or somber manner

59. The house was _____ and had been for months.

adj. not lived in or used; empty; without anyone in it

60. His business _____ took him to the United States.

n. a promise or firm decision to do something or to behave in a certain way

61. The _____ chaos of the concert crowd made it seem like a wild animal was in the room.

adj. complete, total, or absolute; said, done, or experienced without any exceptions or qualifications; spoken aloud or enunciated very clearly and distinctly; (verb) to speak or articulate words, sounds, or a voice

62. The new software is not _____ with the old operating system, causing compatibility issues and errors.

adj. capable of coexisting or working together without conflict or inconsistency; harmonious or well-matched

63. Dolphins use sound to _____ with each other.

v. to share or exchange information with others by speaking, writing, moving your body, or using other signals

64. As a _____ he helped me realize my career.

n. a person who helps and advises a younger or less experienced person over time, usually at work or school

65. It's important to understand the _____ of a situation before making a decision.

n. the circumstances, facts, or conditions that surround a particular event, situation, or statement and that give it meaning

ANSWERS: 58. formal, 59. unoccupied, 60. commitments, 61. utter, 62. compatible, 63. communicate, 64. mentor, 65. context

66. How can you _____ that the earth is a sphere?

v. to display something or give an exhibition to an interested audience

67. Among young people, _____ pressure can be pretty influential.

n. a person who has the same age, status, or ability

68. He made a frightful _____ in his room.

n. a state of confusion, dirtiness, or untidiness; (verb) to fail to do something or to make something dirty or untidy

ANSWERS: 66. demonstrate, 67. peer, 68. mess