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Sarah Aviram: Does more freedom at work mean more fulfillment? | TED Talk

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All Words

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Session 1: Word List

laptop

n. a portable computer that is small enough to be carried around easily and used on your lap

(1) bring my **laptop**, (2) thin-and-light **laptop**

I need to finish this report by tonight, so I'll be working on my **laptop** all day.

coconut

n. the large, hard-shelled seed of a tropical palm, which has a fibrous husk surrounding a single-seeded nut

(1) **coconut** milk, (2) **coconut** oil

He cracked open a **coconut** to drink the milk.

breeze

n. a gentle wind that is not very strong or forceful, typically cool and refreshing

synonym: wind, gust, puff

(1) a **breeze** from an open window, (2) fresh ocean **breeze**

The summer **breeze** was refreshing after the hot day.

scenario

n. a description of possible actions or events in the future; a written outline of a play, film, or literary work

synonym: plan, scheme, procedure

(1) the worst case **scenario**, (2) number of different

scenarios

The president prepared several possible **scenarios** for an

enemy attack.

fulfill

v. to meet the requirements or expectations; to achieve or realize

synonym: satisfy, complete, accomplish

(1) **fulfill** a contract, (2) **fulfill** a lifetime dream

It was the first time for her, but she **fulfilled** the role of Priest.

opportune

adj. suitable or happening at a time that is suitable or convenient for a particular purpose

synonym: suitable, timely, practical

(1) **opportune** occasion, (2) an **opportune** remark

The phone rang at the most **opportune** time.

introduction

n. a preliminary explanation or remarks given before the start of a text, performance, or event; the act of bringing something new into existence or introducing something to a wider audience or new market

synonym: initiation, preamble, prologue

(1) **introduction** education, (2) self- **introduction**

The **introduction** to the new class was informative and engaging.

policy

n. a set of rules, guidelines, principles, or procedures that govern decision-making or action, often used in the context of business or government; a course of action or plan of action adopted or followed by an organization or individual to achieve a goal or objective

synonym: strategy, plan, guideline

(1) health **policy**, (2) foreign **policy**

The company's new **policy** on remote work has made it a more inclusive workplace.

employee

n. a person who is hired to work for a business or organization in exchange for wages or salary; a worker

synonym: worker, staff, personnel

(1) **employee** benefits, (2) **employee** evaluation

The **employee** handbook outlines the rules and regulations that all employees must follow.

creative

adj. relating to or involving the use of skill and original and unusual ideas to create something

synonym : imaginative, innovative, inventive

(1) **creative** writing, (2) barren of **creative** spirit

All the supervisor has to do is assign tasks that make his subordinates more **creative**.

virtual

adj. being actually such in almost every respect; existing in essence or effect though not in actual fact

synonym : practical

(1) a **virtual** image, (2) trading of **virtual** currencies

She is the **virtual** president of the company.

primary

adj. first or highest in rank, order, or importance; most fundamental or essential; pertaining to the initial or introductory stage of something, such as a school year or election cycle

synonym : chief, main, fundamental

(1) **primary** school, (2) **primary** education

The **primary** cause of the accident was due to the icy road conditions.

in-person

adv. taking place with someone physically present together in the same place rather than on the phone, e-mail, or video link:

synonym : directly, physically, personally

(1) **in-person** performance, (2) get an **in-person** appointment

The virtual world is quite different from the **in-person** world.

occasion

n. a time or event that is suitable or appropriate for something to happen or be done; a particular event or circumstance that requires or allows for something to be done

synonym : event, time, occurrence

(1) a glad **occasion**, (2) as **occasion** demands
She wore her best dress for the special **occasion**.

remotely

adv. at a distance; not directly or easily accessible

synonym : slightly, barely, scarcely

(1) **remotely** operate, (2) control **remotely**

The company can **remotely** access its employees' computers for troubleshooting purposes.

inconsistent

adj. not remaining constant or in agreement

synonym : conflicting, discrepant, contrary

(1) **inconsistent** results, (2) **inconsistent** with the roadmap

This lawsuit appears to be unfair and **inconsistent**.

flexibility

n. the quality of changing or being changed easily according to new conditions or situations

synonym : elasticity, adaptability, resilience

(1) mental **flexibility**, (2) the **flexibility** of the body

We dealt with those problems with speed and **flexibility**.

quitter

n. a person who gives up easily or does not have the determination to finish what they have started

synonym : coward, deserter, surrender

(1) easy **quitter**, (2) serial **quitter**

He was labeled as a **quitter** after he abandoned the project halfway.

talent

n. a natural ability to be good at something; someone who has a natural ability to be good at something

synonym : endowment, aptitude, capability

(1) a person of diverse **talents**, (2) raw **talent**

Numerous great professional sports **talents** have come from this city.

develop

- v. to grow or expand; to improve or refine through a process of progress and refinement, often to achieve greater sophistication or complexity; to elaborate or add detail to something that is in the process of being created

synonym: evolve, progress, advance

(1) **develop** a strategy, (2) **develop** a skill

We must **develop** a new system to streamline our workflow and increase efficiency.

technological

adj. based on scientific and industrial progress

synonym: specialized, technical

(1) **technological** advancement, (2) **technological** policy

Technological advances have disrupted many industries.

launch

- v. to send or propel something into the air or space using a device such as a rocket, missile, or spacecraft; to make something available or on sale for the first time

synonym: start, initiate, begin

(1) **launch** a spaceship into orbit, (2) **launch** a big attack

The company is set to **launch** its new product line next month.

scratch

- v. to cut or damage the surface of something or the skin with a sharp or pointed object

synonym: claw, rub, scrape

(1) **scratch** off a name, (2) **scratch** my signature

Don't **scratch** your mosquito bites.

maintenance

- n. the act or process of keeping something, either artificial materials or living things, in good condition; the money needed for a person's or family's living expenses

synonym: care, perpetuation, support

(1) the **maintenance** of the car, (2) **maintenance** work

We have decided to extend our **maintenance** contract until next year.

refine

v. to make something more pure, polished, cultured, or effective; to improve, perfect, or enhance through a process of purification or development

synonym : purify, process, improve

(1) **refine** oil, (2) **refine** a language

The company is working to **refine** its production process to be more efficient.

importance

n. the quality of being important and worthy of note

synonym : significance, primacy, matter

(1) a man of **importance**, (2) high **importance**

I stopped by the branch though I have no business of **importance**.

hybrid

adj. composed of different elements or mixed characters

synonym : blended, mixed, combined

(1) new **hybrid** system, (2) an interspecific **hybrid**

The mule is a **hybrid** between a male donkey and a female horse.

pandemic

n. an outbreak of a disease that affects many people over a very wide area

synonym : outbreak

(1) flu **pandemic**, (2) global **pandemic**

They fear a **pandemic** of a new type of virus.

accelerate

v. to make something faster or earlier; to cause to develop or progress more quickly

synonym : speed up, quicken, rev

(1) **accelerate** a chemical reaction, (2) **accelerate** the car

The government tried to **accelerate** the commercialization of this development.

coordinate

v. to bring the different parts of the activity and the people into an organized, ordered, or efficient relationship;
(adjective) of equal importance, rank, or degree

synonym : organize, harmonize, ordinate

(1) **coordinate** a special project, (2) a **coordinate** clause
We want to **coordinate** a schedule for the investigation.

professional

adj. having or showing the skill appropriate to a particular job; competent or skillful

synonym : skilled, competent, accomplished

(1) **professional** athlete, (2) certified **professional** secretary

He has a **professional** demeanor and always presents himself in a polished manner.

coworker

n. a person who works with another in the same company or organization

synonym : colleague, peer, associate

(1) **coworker** relationship, (2) argue with a **coworker**

My ex- **coworker** and I had different working styles but managed to get along.

accommodation

n. a place to live, work, or stay, particularly for a temporary or short-term period; adjustment or adaptation to meet various needs or circumstances

synonym : lodging, housing, quarters

(1) temporary **accommodation**, (2) for your **accommodation**

The hotel offers comfortable **accommodations** for both business and leisure travelers.

immediately

adv. now or without delay

synonym : directly, instantly, promptly

(1) **immediately** recall a product, (2) write him an answer **immediately**

A suspension order from the court is effective **immediately**.

hooked

adj. being caught or caught up in something; curved down like an eagle's beak

synonym : caught, captivated, addicted

(1) **hooked** hair, (2) **hooked** on drugs

My son was **hooked** on the Internet.

expansion

n. the process of becoming larger or more extensive, or the result of this process

synonym : growth, enlargement, development

(1) industrial **expansion**, (2) **expansion** project

The company is undergoing an **expansion**, opening new locations in several states.

locate

v. to specify or determine the exact position of someone or something

synonym : discover, find, place

(1) **locate** a missing pet, (2) **locate** a tumor

The robot can accurately **locate** construction material.

convince

v. to persuade someone or make someone believe that something is true

synonym : persuade, win over, convert

(1) **convince** her to go with us, (2) **convince** an opponent

I am considering what I should do to **convince** him.

apartment

n. a self-contained living unit within a larger building or complex, typically consisting of one or more rooms or an open space used for living, cooking, and sleeping

synonym : flat, dwelling, unit

(1) rented **apartment**, (2) furnished **apartment**

I am seeking a spacious **apartment** with a balcony and a parking spot.

lease

n. a legal document that grants a person or organization the right to use a property, land, or asset for a specified period of time, usually in exchange for rent or a fee; (verb) to rent or let out a property, vehicle, or other assets to someone for a specified period of time in exchange for payment

synonym : rental, tenancy, agreement

(1) long-term **lease**, (2) commercial **lease**

The landlord offered me a one-year **lease** for the apartment.

hop

v. to jump lightly and quickly on one foot or both feet; to move rapidly from one place to another; to travel using an aircraft, bus, etc.

synonym: jump, bounce, skip

(1) **hop** on one foot, (2) **hop** from one place to another

The rabbit **hopped** over the fence.

flee

v. to leave by running away, especially out of fear or danger

synonym: exit, escape, run away

(1) **flee** their homes, (2) **flee** abroad

It is a basic instinct to **flee** from a dangerous situation.

snowy

adj. characterized by or covered in snow; consisting of or producing snow; often used to describe wintry landscapes or weather conditions

synonym: wintry, frosty, icy

(1) **snowy** mountain, (2) **snowy** landscape

Children love to play outside in the **snowy** weather.

cohort

n. a group of people who share a common characteristic, experience, or background and are usually studied as a single unit in research or analysis; a companion or ally

synonym: group, team, squad

(1) **cohort** study, (2) business **cohort**

The **cohort** of students from the science program graduated with top honors.

incredible

adj. unbelievable; enormous

synonym: unbelievable, fantastical, inconceivable

(1) **incredible** amount, (2) at **incredible** speed

Her response revealed **incredible** idiocy.

attend

v. to be present at an event, to go to a place

synonym : go, be present, accompany

(1) **attend** a meeting, (2) **attend** service

We must **attend** to this matter.

heading

n. a title, caption, or heading that introduces or summarizes the content of a written or printed document; the direction or course in which something is moving or heading

synonym : title, caption, label

(1) chapter **heading**, (2) **heading** font

She carefully reviewed the **heading** of each section before diving into the research paper.

surf

v. to ride on or through waves while standing or lying down on a board or other object; to search or browse the Internet or other computer networks in a casual or aimless manner

synonym : browse, scan, paddle

(1) **surf** the Internet, (2) **surf** the waves

I'll **surf** the online store to see if I can find that item in a different color.

sunset

n. the time in the evening at which the sun begins to fall below the horizon; (verb) to expire or be terminated automatically at the end of a fixed period

synonym : evening, sundown, dusk

(1) **sunset** this function, (2) spectacular **sunset** views

He is in the **sunset** of his life.

negotiate

v. to have formal discussions with someone to reach an agreement

synonym : discuss, mediate, bargain

(1) **negotiate** a settlement, (2) **negotiate** the price of the house

We are always happy to **negotiate** a discount.

contract

n. a legally binding agreement between two or more parties, setting out their rights and obligations to each other, typically in writing and enforceable by law

synonym : agreement, deal, arrangement

(1) employment **contract**, (2) **contract** law

The company signed a **contract** with the supplier for the delivery of goods.

motorbike

n. a lightweight, two-wheeled vehicle with an engine designed for use on roads; also known as a motorcycle

synonym : motorcycle, bike, two-wheeler

(1) **motorbike** ride, (2) stolen **motorbike**

She identified the **motorbike** thief using the CCTV footage.

digital

adj. processing or storing information as a succession of 1 and 0 to show that a signal is present or missing; relating to the use of computer technology, especially the internet

synonym : numerical, computerized, cyber

(1) a **digital** watch, (2) **digital** electronic signature

Sensors convert physical phenomena into **digital** signals.

nomad

n. a member of a group of people who move from place to place rather than living in one place all the time; a wanderer; a person with no fixed abode

synonym : wanderer, traveler, rover

(1) **nomad** worker, (2) **nomad** culture

The **nomad** tribe moved from place to place with its herd of sheep.

divorce

n. the legal dissolution of a marriage

synonym : separation, dissolution, breakup

(1) **divorce** settlement, (2) a consensual **divorce**

The couple decided to get a **divorce** after many years of marriage.

relation

n. the way two persons or groups of people feel and act toward one another

synonym: association, linkage, connection

(1) **relation** between cause and effect, (2) **relation** of inclusion

The industrial **relations** laws were passed with little to no alteration.

convinced

adj. completely certain about something; having a strong belief or conviction in a particular religion

synonym: confident, positive, indoctrinated

(1) **convinced** of the idea, (2) **convinced** criminal

The public is **convinced** that the prime minister has committed fraud.

employer

n. a person or organization that pays workers to work for them

synonym: boss, owner, company

(1) illegal **employer**, (2) **employer** responsibility

An **employer's** attitude toward its employees significantly impacts their productivity.

corporate

adj. of or relating to a large company

synonym: business, commercial, organizational

(1) **corporate** right, (2) **corporate** environment

The **corporate** office has decided to lay off 10% of the workforce.

tolerable

adj. capable of being endured or tolerated; not too unpleasant, painful, or difficult

synonym: endurable, acceptable, bearable

(1) **tolerable** conditions, (2) **tolerable** level of risk

His new job offered a **tolerable** work environment but was not his dream job.

micromanagement

n. a style of management characterized by excessive attention to detail and control, often resulting in inefficient or demotivating work environments

synonym : control-freak management, nit-picking, excessive supervision

(1) **micromanagement** approach, (2) **micromanagement** techniques

His manager's **micromanagement** style drove him crazy, making him feel like he couldn't make any decisions on his own.

honeymoon

n. a period of time, often a few weeks, immediately following a wedding during which the newlywed couple goes on a vacation or trip together to celebrate their marriage and spend time together as a couple

synonym : post-wedding vacation, romantic getaway

(1) **honeymoon** destination, (2) romantic **honeymoon**

We went to Hawaii for our **honeymoon** and had a wonderful time.

novelty

n. the quality of being new, attractive, and unusual

synonym : originality, newness, wonder

(1) bit of a **novelty**, (2) the **novelty** of an invention

In Europe, this tropical fruit is still a **novelty**.

fade

v. to vanish; to fade away; to lose color; to lose freshness

synonym : languish, wither

(1) **fade** away almost completely, (2) **fade** in importance

My memory will **fade**, but my heart will live on.

band-aid

n. a small strip or patch of adhesive material, with a sterile gauze pad in the center, used to cover a minor wound or injury and help promote healing

synonym : adhesive strip, sticking plaster

(1) **band-aid** solution, (2) temporary **band-aid** fix

I cut my finger, so I put a **band-aid** on the wound.

conduct

v. to organize and carry out a particular activity

synonym: behave, lead, carry on

(1) **conduct** a background check, (2) **conduct** research
Police will **conduct** random breath testing for drunk driving.

survey

n. an investigation of the opinions, behavior, etc. of a particular group of people, made by asking people questions

synonym: study, examination, poll

(1) a comprehensive **survey**, (2) recent **survey**
That **survey** shows that people are accepting the tax increase to some extent.

motivation

n. the reason or enthusiasm for acting or behaving in a particular way

synonym: inspiration, incentive, reason

(1) understand his **motivation**, (2) **motivation** for a change
A significant amount of **motivation** is required to be a teacher.

maintain

v. to continue to uphold or sustain; to keep in a particular state or condition; to assert or declare something to be true

synonym: preserve, uphold, sustain

(1) **maintain** order, (2) **maintain** good health
I need to **maintain** my car regularly to prevent any major mechanical issues.

envision

v. to imagine or expect what a situation will be like in the future

synonym: anticipate, foresee, picture

(1) **envision** the future, (2) **envision** the project's success
We cannot **envision** her as President.

specific

adj. clearly defined or particular to a certain thing or situation; distinct, explicit, and precise

synonym: particular, definite, distinct

(1) **specific** instructions, (2) industry- **specific** regulations
The scientist conducted a study that provided **specific** details about the species' behavior.

align

v. to put or arrange two or more things in a straight line or to form a straight line

synonym: coordinate, regulate, adjust

(1) **align** the economic interest of each other, (2) **align** with a historical trend

Both parties are now entirely ideologically **aligned**.

identity

n. the fact of being who or what somebody or something is; the features, emotions, or ideas that distinguish persons from one another

synonym: character, personality, individuality

(1) mistaken **identity**, (2) **identity** as an individual

The terrorist's **identity** remains unknown.

par

n. a state of being equal to someone or something

synonym: equality, standard, balance

(1) above **par** performance, (2) not up to **par**

Shares in the company finally fell below their **par** value.

stick

v. to put something, usually a sharp object, into something; to restrict yourself to doing or using one certain thing and not change; (noun) a thin piece of wood or other material

synonym: pierce, adhere, stay

(1) **stick** a key in a lock, (2) fire **stick**

You **stick** a bill in the change machine, and the coins pop out.

motto

n. a phrase or slogan that expresses a guiding principle or goal

synonym: slogan, catchphrase, phrase

(1) the **motto** for safe traffic, (2) company **motto**

The company's **motto** is "Innovation and Service," which is reflected in its products and customer support.

routine

n. a usual or habitual way of doing things; a set sequence of steps, part of a larger computer program

synonym: habit, custom, procedure

(1) **routine** business, (2) a built-in diagnostic **routine**

She studies gardening on a **routine** basis.

intention

n. something you want to do and are going to do

synonym: purpose, connotation, will

(1) **intention** behind his decision, (2) clear **intention**

Our CEO's **intentions** are always transparent and straightforward.

minimize

v. to make something, especially something bad, small or less serious

synonym: diminish, mitigate, belittle

(1) **minimize** a loss, (2) way to **minimize** conflict

I bought a gadget before my trip to help **minimize** stress during the flight.

overhaul

n. a thorough examination, evaluation, or inspection of something, often with the intent of making necessary improvements; a major reorganization or restructuring of a system or process; (verb) to thoroughly examine, repair, and improve something to ensure that it is functioning properly and up to standard

synonym: renovation, revamp, modernization

(1) **overhaul** process, (2) vehicle **overhaul**

The mechanic suggested an **overhaul** of the engine to improve performance.

renowned

adj. famous and respected for great achievements, qualities, etc.

synonym: noted, prominent, acclaimed

(1) a **renowned** artist, (2) **renowned** as a novelist

This area is **renowned** for its hot springs.

psychotherapy

n. the treatment of mental or emotional problems by talking with a therapist

(1) field of **psychotherapy**, (2) **psychotherapy** for depression

He took **psychotherapy** to help him deal with his accident trauma.

counselor

n. a person trained to give advice and help people deal with personal or emotional problems

synonym: advisor, consultant, therapist

(1) **counselor** office, (2) admissions **counselor**

She is a school **counselor** dedicated to helping students navigate academic and personal challenges.

committed

adj. willing to put in a lot of effort, time, and energy into something; firmly believing in something

synonym: devoted, faithful, attached

(1) in a **committed** relationship, (2) strong and **committed** sales staff

Our company is strongly **committed** to meeting customers' needs.

challenging

adj. difficult, demanding, or requiring a high degree of skill or effort; presenting a difficult problem or obstacle

synonym: difficult, demanding, arduous

(1) **challenging** task, (2) mentally **challenging**

The advanced math problem was **challenging**, but the student was determined to solve it.

entice

v. to attract or lure someone with something desirable or tempting

synonym: lure, tempt, attract

(1) **entice** foreign investment, (2) **entice** shoppers

The salesperson tried to **entice** the customer into buying a

new car.

external

adj. belonging to or situated outside of someone or something

synonym : outside, exterior, foreign

(1) **external** factors, (2) **external** commerce

When a company discloses information to the market, an **external** auditor verifies them.

statistics

n. the discipline that concerns the collection, organization, analysis, interpretation, and presentation of data

(1) **statistics** for cancer, (2) official **statistics**

The **statistics** demonstrate that poverty and unemployment are genuine problems.

trajectory

n. the curved path followed by an object moving through space

synonym : course, curve, orbit

(1) career **trajectory**, (2) a **trajectory** missile

The company has shown an excellent growth **trajectory** over the years.

thrill

n. a feeling of extreme and sudden excitement and pleasure; to cause someone to feel sudden intense sensation or emotion

synonym : exhilaration, delight, rush

(1) the **thrill** of speed, (2) incredible **thrill**

Skydiving is an overwhelming **thrill** for many people.

pajama

n. a pair of loose pants with a matching top, worn for sleeping or lounging

synonym : nightgown, nightdress

(1) care **pajama**, (2) **pajama** pants

My little sister loves to have **pajama** parties with her friends on the weekends.

schedule

n. a list of planned activities, tasks, or things that must be completed showing when they are intended to happen or be done

synonym : agenda, program, itinerary

(1) a heavy **schedule**, (2) arrange my **schedule**

So far, the meeting is going according to **schedule**.

laundry

n. the act of washing clothes and linens; a room or area where clothes are washed and ironed

synonym : wash, clothes, linen

(1) send out the **laundry**, (2) **laundry** room

I need to do the **laundry** before I run out of clean clothes.

improvisation

n. the act of making something up on the spot or creating or performing something without preparation

synonym : spontaneity, ad-lib, extemporization

(1) **improvisation** on stage, (2) jazz **improvisation**

He created a beautiful piece of music using only **improvisation**.

underlying

adj. significant as a cause or basis of something but not immediately apparent or stated clearly

synonym : fundamental, latent, basic

(1) an **underlying** motive, (2) an **underlying** cause of an accident

The **underlying** principle of every business was identical.

perk

n. an advantage or something extra, such as money or goods, you receive as well as your wages for doing a particular job

synonym : extra, bonus, benefit

(1) **perks** for repeat guests, (2) worker **perk**

A yacht cruise is our company's ultimate **perk**.

water-cooler

n. a shared location in an office or workplace where people gather to take a break, socialize, and chat informally

(1) **water-cooler** conversation, (2) **water-cooler** gossip

The **water-cooler** in the breakroom is a popular spot for employees to chat and catch up.

conversation

n. an informal talk between two or more people to exchange their views, ideas, information, etc.

synonym: chat, discussion, dialogue

(1) **conversation** in English, (2) a friendly **conversation**

Your **conversation** reflects your thoughts.

colleague

n. one of a group of a coworker, especially in a profession or a business

synonym: coworker, associate, fellow

(1) collaborate with **colleagues**, (2) former **colleague**

I decided to seek counseling on the advice of my **colleague**.

thereof

adv. of or about the thing mentioned

synonym: of that, from that, regarding that

(1) ability or absence **thereof**, (2) in the settlement **thereof**

Sufficient unto the day is the evil **thereof**.

quest

n. a long or challenging search for something

synonym: exploration, inquisition, pursuit

(1) the **quest** for truth, (2) on a **quest** for happiness

That adventurer traveled in **quest** of buried treasure.

voluntary

adj. done of one's own free will; without being forced or coerced

synonym: self-willed, spontaneous, discretionary

(1) **voluntary** action, (2) **voluntary** participation

The program is **voluntary**, so participants can choose whether or not to take part.

chapter

n. a separate section of a written work usually numbered and titled

synonym: section, phase, episode

(1) an introductory **chapter**, (2) **chapter** of a political party

The final **chapter** provides a summary of the discussion.

organization

n. a group of people who work together for a shared purpose

synonym: association, institution, community

(1) **organization** chart, (2) agricultural **organization**

She is the president of a large international **organization**.

credible

adj. capable of being trusted or believed

synonym: reasonable, believable, plausible

(1) **credible** source, (2) a **credible** story

They didn't have any **credible** evidence of his innocence.

toxic

adj. of or relating to or caused by a poison; poisonous

synonym: poisonous, harmful, contaminated

(1) **toxic** molecule, (2) exposure to **toxic** chemicals

This chemical compound is a thousand-fold more **toxic**.

environment

n. the natural world such as air, water, and land in which humans, animals, and plants live

synonym: atmosphere, surroundings, climate

(1) **environment** affairs, (2) chaotic **environment**

Every human is responsible for taking care of the Earth's **environment**.

large-scale

adj. involving many people or things and involving a lot of change or activity

synonym: big, massive, grand

(1) **large-scale** project, (2) **large-scale** agriculture

The company is planning to make a **large-scale** expansion of its factory.

decision

n. the act or process of making up someone's mind about something; a choice or judgment reached after considering options

synonym: choice, determination, judgment

(1) **decision** authority, (2) a selfish **decision**

She was struggling to make a **decision** between two job offers.

circumstance

n. the specific conditions or events that surround a particular situation or occurrence

synonym: condition, context, environment

(1) **circumstance** of birth, (2) **circumstance** of injury

She explained the **circumstances** surrounding the accident.

generate

v. to produce or create something; to make offspring by reproduction

synonym: create, yield, produce

(1) **generate** more electricity, (2) **generate** \$100 a month

The economic stimulation program would **generate** a lot of new jobs.

component

n. one of several parts that combines with others to form something bigger

synonym: element, part, factor

(1) key **component**, (2) spare **components** for cars

The researchers try to discover a common **component** in all types of successful organizations.

internal

adj. of or relating to the inside of something

synonym: interior, inner, domestic

(1) **internal** organs, (2) the **internal** economy

The prime minister canceled visits to other countries to resolve **internal** disputes.

energize

v. to give energy or vitality to someone or something; to invigorate

synonym: invigorate, animate, electrify

(1) **energize** the body, (2) **energize** a team

The motivational speaker **energized** the crowd with their words.

contentment

n. a state of satisfaction, happiness, or fulfillment; a feeling of being pleased and at ease with one's current situation or circumstances

synonym : satisfaction, happiness, fulfillment

(1) **contentment** in life, (2) inner **contentment**

He achieved a sense of **contentment** by simplifying his life and focusing on what truly mattered.

peer

n. a person who has the same age, status, or ability

synonym : fellow, associate, counterpart

(1) **peer** group, (2) **peer** review

Among young people, **peer** pressure can be pretty influential.

spot

n. a particular location or place; a small round or roundish area, differing in color or feels from the surface around it

synonym : dot, mark, place

(1) beauty **spot**, (2) a **spot** on his honor

This remote **spot** is rarely visited.

progression

n. the act or process of changing to the next stage or phase or moving forward

synonym : advancement, development, evolution

(1) **progression** of civilization, (2) **progression** of disease

The company has made great strides in its **progression** toward sustainability.

meaningful

adj. having meaning, function, or purpose; serious, significant, or worthwhile

synonym : significant, consequential, essential

(1) a **meaningful** outcome, (2) make the accord **meaningful**

She cast a **meaningful** glance at me.

significance

n. the importance or value attached to something; the quality of being significant or noteworthy

synonym : importance, value, worth

(1) **significance** level, (2) mystical **significance**

The **significance** of his discovery cannot be overstated.

facilitate

v. to make something easier or more likely to happen
synonym: aid, assist, help

(1) **facilitate** a smooth transition, (2) **facilitate** the process
The company implemented a new software system to **facilitate** employee communication and collaboration.

workshop

n. a place where people work, especially one where they do manual or practical work; a brief intensive course for a small group

synonym: studio, laboratory, atelier

(1) **workshop** attendee, (2) carpentry **workshop**

The artist held a **workshop** to teach students how to paint with watercolors.

distill

v. to purify or refine; to extract the essential elements
synonym: extract, condense, purify

(1) **distill** a liquid, (2) **distill** information

She decided to **distill** her thoughts into a more manageable list.

expertise

n. specialized knowledge or skills in a particular field or subject; expert proficiency or knowledge

synonym: knowledge, skill, mastery

(1) marketing **expertise**, (2) demonstrate **expertise**

The company's success can be attributed to the **expertise** of its employees.

digest

v. to transform food into absorbable substances; break down

synonym: absorb, condense

(1) **digest** information, (2) help **digest** food

Most babies can readily **digest** a wide variety of foods.

empower

v. to give someone the power or authority to do something
synonym: authorize, endow, entitle

(1) **empower** my life, (2) **empower** the secretary to do the same

The company **empowered** employees to buy low-price items without approval to achieve efficient purchasing.

Session 2: Spelling

- | | |
|---------------------------------------|--|
| 1. mistaken id____ty | <i>n.</i> the fact of being who or what somebody or something is; the features, emotions, or ideas that distinguish persons from one another |
| 2. inc_____ent results | <i>adj.</i> not remaining constant or in agreement |
| 3. fu_____l a contract | <i>v.</i> to meet the requirements or expectations; to achieve or realize |
| 4. clear in_____on | <i>n.</i> something you want to do and are going to do |
| 5. re_____on between cause and effect | <i>n.</i> the way two persons or groups of people feel and act toward one another |
| 6. a built-in diagnostic ro_____e | <i>n.</i> a usual or habitual way of doing things; a set sequence of steps, part of a larger computer program |
| 7. incredible th____l | <i>n.</i> a feeling of extreme and sudden excitement and pleasure; to cause someone to feel sudden intense sensation or emotion |
| 8. industry-sp_____ic regulations | <i>adj.</i> clearly defined or particular to a certain thing or situation; distinct, explicit, and precise |
| 9. understand his mot_____on | <i>n.</i> the reason or enthusiasm for acting or behaving in a particular way |
| 10. number of different sc_____ios | <i>n.</i> a description of possible actions or events in the future; a written outline of a play, film, or literary work |

ANSWERS: 1. identity, 2. inconsistent, 3. fulfill, 4. intention, 5. relation, 6. routine, 7. thrill, 8. specific, 9. motivation, 10. scenario

11. a glad oc_____on
n. a time or event that is suitable or appropriate for something to happen or be done; a particular event or circumstance that requires or allows for something to be done
12. cha_____ng task
adj. difficult, demanding, or requiring a high degree of skill or effort; presenting a difficult problem or obstacle
13. de_____p a strategy
v. to grow or expand; to improve or refine through a process of progress and refinement, often to achieve greater sophistication or complexity; to elaborate or add detail to something that is in the process of being created
14. ex_____al commerce
adj. belonging to or situated outside of someone or something
15. above p_r performance
n. a state of being equal to someone or something
16. sp_____ic instructions
adj. clearly defined or particular to a certain thing or situation; distinct, explicit, and precise
17. vo_____ry participation
adj. done of one's own free will; without being forced or coerced
18. in the settlement th_____f
adv. of or about the thing mentioned
19. sig_____nce level
n. the importance or value attached to something; the quality of being significant or noteworthy
20. wo_____op attendee
n. a place where people work, especially one where they do manual or practical work; a brief intensive course for a small group

ANSWERS: 11. occasion, 12. challenging, 13. develop, 14. external, 15. par, 16. specific, 17. voluntary, 18. thereof, 19. significance, 20. workshop

32. he_____g font *n.* a title, caption, or heading that introduces or summarizes the content of a written or printed document; the direction or course in which something is moving or heading
33. foreign po_____y *n.* a set of rules, guidelines, principles, or procedures that govern decision-making or action, often used in the context of business or government; a course of action or plan of action adopted or followed by an organization or individual to achieve a goal or objective
34. cir_____nce of birth *n.* the specific conditions or events that surround a particular situation or occurrence
35. acc_____te the car *v.* to make something faster or earlier; to cause to develop or progress more quickly
36. for your acc_____ion *n.* a place to live, work, or stay, particularly for a temporary or short-term period; adjustment or adaptation to meet various needs or circumstances
37. control re_____ly *adv.* at a distance; not directly or easily accessible
38. in a co_____ed relationship *adj.* willing to put in a lot of effort, time, and energy into something; firmly believing in something
39. a re_____ed artist *adj.* famous and respected for great achievements, qualities, etc.
40. ex_____al factors *adj.* belonging to or situated outside of someone or something

ANSWERS: 32. heading, 33. policy, 34. circumstance, 35. accelerate, 36. accommodation, 37. remotely, 38. committed, 39. renowned, 40. external

41. co_____or office *n.* a person trained to give advice and help people deal with personal or emotional problems
42. make the accord mea_____ul *adj.* having meaning, function, or purpose; serious, significant, or worthwhile
43. chapter he_____g *n.* a title, caption, or heading that introduces or summarizes the content of a written or printed document; the direction or course in which something is moving or heading
44. ne_____te the price of the house *v.* to have formal discussions with someone to reach an agreement
45. flu pa_____ic *n.* an outbreak of a disease that affects many people over a very wide area
46. su____t this function *n.* the time in the evening at which the sun begins to fall below the horizon; (verb) to expire or be terminated automatically at the end of a fixed period
47. employment co_____ct *n.* a legally binding agreement between two or more parties, setting out their rights and obligations to each other, typically in writing and enforceable by law
48. inc_____ent with the roadmap *adj.* not remaining constant or in agreement
49. env_____nt affairs *n.* the natural world such as air, water, and land in which humans, animals, and plants live
50. p__r review *n.* a person who has the same age, status, or ability

ANSWERS: 41. counselor, 42. meaningful, 43. heading, 44. negotiate, 45. pandemic, 46. sunset, 47. contract, 48. inconsistent, 49. environment, 50. peer

51. illegal em____er *n.* a person or organization that pays workers to work for them
52. f__e their homes *v.* to leave by running away, especially out of fear or danger
53. h_p from one place to another *v.* to jump lightly and quickly on one foot or both feet; to move rapidly from one place to another; to travel using an aircraft, bus, etc.
54. en____on the project's success *v.* to imagine or expect what a situation will be like in the future
55. health po____y *n.* a set of rules, guidelines, principles, or procedures that govern decision-making or action, often used in the context of business or government; a course of action or plan of action adopted or followed by an organization or individual to achieve a goal or objective
56. get an in_____on appointment *adv.* taking place with someone physically present together in the same place rather than on the phone, e-mail, or video link:
57. f__e abroad *v.* to leave by running away, especially out of fear or danger
58. career tra_____ry *n.* the curved path followed by an object moving through space
59. ho____d hair *adj.* being caught or caught up in something; curved down like an eagle's beak
60. mai_____ce work *n.* the act or process of keeping something, either artificial materials or living things, in good condition; the money needed for a person's or family's living expenses

ANSWERS: 51. employer, 52. flee, 53. hop, 54. envision, 55. policy, 56. in-person, 57. flee, 58. trajectory, 59. hooked, 60. maintenance

61. recent su___y *n.* an investigation of the opinions, behavior, etc. of a particular group of people, made by asking people questions
62. la___h a big attack *v.* to send or propel something into the air or space using a device such as a rocket, missile, or spacecraft; to make something available or on sale for the first time
63. fire st__k *v.* to put something, usually a sharp object, into something; to restrict yourself to doing or using one certain thing and not change; (noun) a thin piece of wood or other material
64. tec_____cal policy *adj.* based on scientific and industrial progress
65. write him an answer imm_____ly *adv.* now or without delay
66. org_____ion chart *n.* a group of people who work together for a shared purpose
67. company mo__o *n.* a phrase or slogan that expresses a guiding principle or goal
68. cr_____le source *adj.* capable of being trusted or believed
69. co_____ce an opponent *v.* to persuade someone or make someone believe that something is true
70. p__ks for repeat guests *n.* an advantage or something extra, such as money or goods, you receive as well as your wages for doing a particular job
71. arrange my sc_____le *n.* a list of planned activities, tasks, or things that must be completed showing when they are intended to happen or be done

ANSWERS: 61. survey, 62. launch, 63. stick, 64. technological, 65. immediately, 66. organization, 67. motto, 68. credible, 69. convince, 70. perk, 71. schedule

72. ex_____on project *n.* the process of becoming larger or more extensive, or the result of this process
73. an interspecific hy____d *adj.* composed of different elements or mixed characters
74. re_____on of inclusion *n.* the way two persons or groups of people feel and act toward one another
75. co____t study *n.* a group of people who share a common characteristic, experience, or background and are usually studied as a single unit in research or analysis; a companion or ally
76. admissions co_____or *n.* a person trained to give advice and help people deal with personal or emotional problems
77. sn__y landscape *adj.* characterized by or covered in snow; consisting of or producing snow; often used to describe wintry landscapes or weather conditions
78. temporary ba_____id fix *n.* a small strip or patch of adhesive material, with a sterile gauze pad in the center, used to cover a minor wound or injury and help promote healing
79. int_____ion education *n.* a preliminary explanation or remarks given before the start of a text, performance, or event; the act of bringing something new into existence or introducing something to a wider audience or new market
80. the fle_____ty of the body *n.* the quality of changing or being changed easily according to new conditions or situations

ANSWERS: 72. expansion, 73. hybrid, 74. relation, 75. cohort, 76. counselor, 77. snowy, 78. band-aid, 79. introduction, 80. flexibility

81. spectacular su___t views *n.* the time in the evening at which the sun begins to fall below the horizon; (verb) to expire or be terminated automatically at the end of a fixed period
82. inner con_____nt *n.* a state of satisfaction, happiness, or fulfillment; a feeling of being pleased and at ease with one's current situation or circumstances
83. way to mi_____ze conflict *v.* to make something, especially something bad, small or less serious
84. ov_____ul process *n.* a thorough examination, evaluation, or inspection of something, often with the intent of making necessary improvements; a major reorganization or restructuring of a system or process; (verb) to thoroughly examine, repair, and improve something to ensure that it is functioning properly and up to standard
85. en_____on the future *v.* to imagine or expect what a situation will be like in the future
86. mentally cha_____ng *adj.* difficult, demanding, or requiring a high degree of skill or effort; presenting a difficult problem or obstacle
87. to_____le level of risk *adj.* capable of being endured or tolerated; not too unpleasant, painful, or difficult
88. a selfish de_____on *n.* the act or process of making up someone's mind about something; a choice or judgment reached after considering options

ANSWERS: 81. sunset, 82. contentment, 83. minimize, 84. overhaul, 85. envision, 86. challenging, 87. tolerable, 88. decision

89. cr____ve writing *adj.* relating to or involving the use of skill and original and unusual ideas to create something
90. help di____t food *v.* to transform food into absorbable substances; break down
91. official sta____cs *n.* the discipline that concerns the collection, organization, analysis, interpretation, and presentation of data
92. con____nt in life *n.* a state of satisfaction, happiness, or fulfillment; a feeling of being pleased and at ease with one's current situation or circumstances
93. p__r group *n.* a person who has the same age, status, or ability
94. at____d a meeting *v.* to be present at an event, to go to a place
95. re____ly operate *adv.* at a distance; not directly or easily accessible
96. ge____te \$100 a month *v.* to produce or create something; to make offspring by reproduction
97. key co____nt *n.* one of several parts that combines with others to form something bigger
98. mic____ent techniques *n.* a style of management characterized by excessive attention to detail and control, often resulting in inefficient or demotivating work environments
99. wat____ler gossip *n.* a shared location in an office or workplace where people gather to take a break, socialize, and chat informally

ANSWERS: 89. creative, 90. digest, 91. statistics, 92. contentment, 93. peer, 94. attend, 95. remotely, 96. generate, 97. component, 98. micromanagement, 99. water-cooler

100. global pa____ic *n.* an outbreak of a disease that affects many people over a very wide area
101. the th____l of speed *n.* a feeling of extreme and sudden excitement and pleasure; to cause someone to feel sudden intense sensation or emotion
102. sta____cs for cancer *n.* the discipline that concerns the collection, organization, analysis, interpretation, and presentation of data
103. ge____te more electricity *v.* to produce or create something; to make offspring by reproduction
104. a br____e from an open window *n.* a gentle wind that is not very strong or forceful, typically cool and refreshing
105. mental fle____ty *n.* the quality of changing or being changed easily according to new conditions or situations
106. an und____ng motive *adj.* significant as a cause or basis of something but not immediately apparent or stated clearly
107. new hy____d system *adj.* composed of different elements or mixed characters
108. f__e in importance *v.* to vanish; to fade away; to lose color; to lose freshness
109. ch____r of a political party *n.* a separate section of a written work usually numbered and titled
110. h_p on one foot *v.* to jump lightly and quickly on one foot or both feet; to move rapidly from one place to another; to travel using an aircraft, bus, etc.

ANSWERS: 100. pandemic, 101. thrill, 102. statistics, 103. generate, 104. breeze, 105. flexibility, 106. underlying, 107. hybrid, 108. fade, 109. chapter, 110. hop

111. a coo_____te clause *v.* to bring the different parts of the activity and the people into an organized, ordered, or efficient relationship; (adjective) of equal importance, rank, or degree
112. a mea_____ul outcome *adj.* having meaning, function, or purpose; serious, significant, or worthwhile
113. to__c molecule *adj.* of or relating to or caused by a poison; poisonous
114. a cr_____le story *adj.* capable of being trusted or believed
115. pro_____on of civilization *n.* the act or process of changing to the next stage or phase or moving forward
116. exposure to to__c chemicals *adj.* of or relating to or caused by a poison; poisonous
117. high imp_____ce *n.* the quality of being important and worthy of note
118. id_____ty as an individual *n.* the fact of being who or what somebody or something is; the features, emotions, or ideas that distinguish persons from one another
119. mic_____ent approach *n.* a style of management characterized by excessive attention to detail and control, often resulting in inefficient or demotivating work environments
120. fac_____te the process *v.* to make something easier or more likely to happen
121. fresh ocean br___e *n.* a gentle wind that is not very strong or forceful, typically cool and refreshing

ANSWERS: 111. coordinate, 112. meaningful, 113. toxic, 114. credible, 115. progression, 116. toxic, 117. importance, 118. identity, 119. micromanagement, 120. facilitate, 121. breeze

122. cir_____nce of injury *n.* the specific conditions or events that surround a particular situation or occurrence
123. co_____t oil *n.* the large, hard-shelled seed of a tropical palm, which has a fibrous husk surrounding a single-seeded nut
124. de_____p a skill *v.* to grow or expand; to improve or refine through a process of progress and refinement, often to achieve greater sophistication or complexity; to elaborate or add detail to something that is in the process of being created
125. di_____e settlement *n.* the legal dissolution of a marriage
126. co_____te environment *adj.* of or relating to a large company
127. strong and co_____ed sales staff *adj.* willing to put in a lot of effort, time, and energy into something; firmly believing in something
128. mi_____ze a loss *v.* to make something, especially something bad, small or less serious
129. no__d worker *n.* a member of a group of people who move from place to place rather than living in one place all the time; a wanderer; a person with no fixed abode
130. ma_____in order *v.* to continue to uphold or sustain; to keep in a particular state or condition; to assert or declare something to be true
131. con_____ion in English *n.* an informal talk between two or more people to exchange their views, ideas, information, etc.

ANSWERS: 122. circumstance, 123. coconut, 124. develop, 125. divorce, 126. corporate, 127. committed, 128. minimize, 129. nomad, 130. maintain, 131. conversation

132. ma_____in good health *v.* to continue to uphold or sustain; to keep in a particular state or condition; to assert or declare something to be true
133. beauty s__t *n.* a particular location or place; a small round or roundish area, differing in color or feels from the surface around it
134. commercial le__e *n.* a legal document that grants a person or organization the right to use a property, land, or asset for a specified period of time, usually in exchange for rent or a fee; (verb) to rent or let out a property, vehicle, or other assets to someone for a specified period of time in exchange for payment
135. collaborate with co_____ues *n.* one of a group of a coworker, especially in a profession or a business
136. furnished ap_____nt *n.* a self-contained living unit within a larger building or complex, typically consisting of one or more rooms or an open space used for living, cooking, and sleeping
137. business co____t *n.* a group of people who share a common characteristic, experience, or background and are usually studied as a single unit in research or analysis; a companion or ally
138. s__f the waves *v.* to ride on or through waves while standing or lying down on a board or other object; to search or browse the Internet or other computer networks in a casual or aimless manner

ANSWERS: 132. maintain, 133. spot, 134. lease, 135. colleague, 136. apartment, 137. cohort, 138. surf

139. thin-and-light la___p *n.* a portable computer that is small enough to be carried around easily and used on your lap
140. an und_____ng cause of an accident *adj.* significant as a cause or basis of something but not immediately apparent or stated clearly
141. romantic ho_____on *n.* a period of time, often a few weeks, immediately following a wedding during which the newlywed couple goes on a vacation or trip together to celebrate their marriage and spend time together as a couple
142. bring my la___p *n.* a portable computer that is small enough to be carried around easily and used on your lap
143. di_____l a liquid *v.* to purify or refine; to extract the essential elements
144. sn___y mountain *adj.* characterized by or covered in snow; consisting of or producing snow; often used to describe wintry landscapes or weather conditions
145. industrial ex_____on *n.* the process of becoming larger or more extensive, or the result of this process
146. a heavy sc_____le *n.* a list of planned activities, tasks, or things that must be completed showing when they are intended to happen or be done
147. as oc_____on demands *n.* a time or event that is suitable or appropriate for something to happen or be done; a particular event or circumstance that requires or allows for something to be done

ANSWERS: 139. laptop, 140. underlying, 141. honeymoon, 142. laptop, 143. distill, 144. snowy, 145. expansion, 146. schedule, 147. occasion

148. psy_____apy for depression *n.* the treatment of mental or emotional problems by talking with a therapist
149. la_____y room *n.* the act of washing clothes and linens; a room or area where clothes are washed and ironed
150. en_____ze the body *v.* to give energy or vitality to someone or something; to invigorate
151. trading of vi_____l currencies *adj.* being actually such in almost every respect; existing in essence or effect though not in actual fact
152. ho_____d on drugs *adj.* being caught or caught up in something; curved down like an eagle's beak
153. ability or absence th_____f *adv.* of or about the thing mentioned
154. f__e away almost completely *v.* to vanish; to fade away; to lose color; to lose freshness
155. co_____t a background check *v.* to organize and carry out a particular activity
156. an introductory ch_____r *n.* a separate section of a written work usually numbered and titled
157. rented ap_____nt *n.* a self-contained living unit within a larger building or complex, typically consisting of one or more rooms or an open space used for living, cooking, and sleeping
158. stolen mo_____ke *n.* a lightweight, two-wheeled vehicle with an engine designed for use on roads; also known as a motorcycle
159. co_____te right *adj.* of or relating to a large company

ANSWERS: 148. psychotherapy, 149. laundry, 150. energize, 151. virtual, 152. hooked, 153. thereof, 154. fade, 155. conduct, 156. chapter, 157. apartment, 158. motorbike, 159. corporate

160. no__d culture *n.* a member of a group of people who move from place to place rather than living in one place all the time; a wanderer; a person with no fixed abode
161. a friendly con_____ion *n.* an informal talk between two or more people to exchange their views, ideas, information, etc.
162. mystical sig_____nce *n.* the importance or value attached to something; the quality of being significant or noteworthy
163. em_____r the secretary to do the same *v.* to give someone the power or authority to do something
164. acc_____te a chemical reaction *v.* to make something faster or earlier; to cause to develop or progress more quickly
165. inc_____le amount *adj.* unbelievable; enormous
166. em_____ee evaluation *n.* a person who is hired to work for a business or organization in exchange for wages or salary; a worker
167. coo_____te a special project *v.* to bring the different parts of the activity and the people into an organized, ordered, or efficient relationship; (adjective) of equal importance, rank, or degree
168. the no_____y of an invention *n.* the quality of being new, attractive, and unusual
169. temporary acc_____ion *n.* a place to live, work, or stay, particularly for a temporary or short-term period; adjustment or adaptation to meet various needs or circumstances

ANSWERS: 160. nomad, 161. conversation, 162. significance, 163. empower, 164. accelerate, 165. incredible, 166. employee, 167. coordinate, 168. novelty, 169. accommodation

170. self-int_____ion *n.* a preliminary explanation or remarks given before the start of a text, performance, or event; the act of bringing something new into existence or introducing something to a wider audience or new market
171. re_____ed as a novelist *adj.* famous and respected for great achievements, qualities, etc.
172. serial qu_____r *n.* a person who gives up easily or does not have the determination to finish what they have started
173. pr_____y school *adj.* first or highest in rank, order, or importance; most fundamental or essential; pertaining to the initial or introductory stage of something, such as a school year or election cycle
174. vehicle ov_____ul *n.* a thorough examination, evaluation, or inspection of something, often with the intent of making necessary improvements; a major reorganization or restructuring of a system or process; (verb) to thoroughly examine, repair, and improve something to ensure that it is functioning properly and up to standard
175. co_____ed of the idea *adj.* completely certain about something; having a strong belief or conviction in a particular religion
176. a comprehensive su____y *n.* an investigation of the opinions, behavior, etc. of a particular group of people, made by asking people questions

ANSWERS: 170. introduction, 171. renowned, 172. quitter, 173. primary, 174. overhaul, 175. convinced, 176. survey

177. co____ce her to go with us *v.* to persuade someone or make someone believe that something is true
178. re____e oil *v.* to make something more pure, polished, cultured, or effective; to improve, perfect, or enhance through a process of purification or development
179. re____e a language *v.* to make something more pure, polished, cultured, or effective; to improve, perfect, or enhance through a process of purification or development
180. send out the la____y *n.* the act of washing clothes and linens; a room or area where clothes are washed and ironed
181. bit of a no____y *n.* the quality of being new, attractive, and unusual
182. the qu__t for truth *n.* a long or challenging search for something
183. fac____te a smooth transition *v.* to make something easier or more likely to happen
184. en____e shoppers *v.* to attract or lure someone with something desirable or tempting
185. al__n with a historical trend *v.* to put or arrange two or more things in a straight line or to form a straight line
186. fu____l a lifetime dream *v.* to meet the requirements or expectations; to achieve or realize
187. in____on behind his decision *n.* something you want to do and are going to do
188. easy qu____r *n.* a person who gives up easily or does not have the determination to finish what they have started

ANSWERS: 177. convince, 178. refine, 179. refine, 180. laundry, 181. novelty, 182. quest, 183. facilitate, 184. entice, 185. align, 186. fulfill, 187. intention, 188. quitter

189. lo___e a tumor *v.* to specify or determine the exact position of someone or something
190. lar_____le agriculture *adj.* involving many people or things and involving a lot of change or activity
191. ne_____te a settlement *v.* to have formal discussions with someone to reach an agreement
192. co_____ct law *n.* a legally binding agreement between two or more parties, setting out their rights and obligations to each other, typically in writing and enforceable by law
193. tec_____cal advancement *adj.* based on scientific and industrial progress
194. co_____er relationship *n.* a person who works with another in the same company or organization
195. em_____er responsibility *n.* a person or organization that pays workers to work for them
196. the in_____al economy *adj.* of or relating to the inside of something
197. pro_____nal athlete *adj.* having or showing the skill appropriate to a particular job; competent or skillful
198. agricultural org_____ion *n.* a group of people who work together for a shared purpose
199. the mai_____ce of the car *n.* the act or process of keeping something, either artificial materials or living things, in good condition; the money needed for a person's or family's living expenses
200. sc_____h off a name *v.* to cut or damage the surface of something or the skin with a sharp or pointed object

ANSWERS: 189. locate, 190. large-scale, 191. negotiate, 192. contract, 193. technological, 194. coworker, 195. employer, 196. internal, 197. professional, 198. organization, 199. maintenance, 200. scratch

201. lo___e a missing pet *v.* to specify or determine the exact position of someone or something
202. s__f the Internet *v.* to ride on or through waves while standing or lying down on a board or other object; to search or browse the Internet or other computer networks in a casual or aimless manner
203. lar_____le project *adj.* involving many people or things and involving a lot of change or activity
204. a s__t on his honor *n.* a particular location or place; a small round or roundish area, differing in color or feels from the surface around it
205. st__k a key in a lock *v.* to put something, usually a sharp object, into something; to restrict yourself to doing or using one certain thing and not change; (noun) a thin piece of wood or other material
206. ho_____on destination *n.* a period of time, often a few weeks, immediately following a wedding during which the newlywed couple goes on a vacation or trip together to celebrate their marriage and spend time together as a couple
207. en___e foreign investment *v.* to attract or lure someone with something desirable or tempting
208. pro_____on of disease *n.* the act or process of changing to the next stage or phase or moving forward
209. raw ta___t *n.* a natural ability to be good at something; someone who has a natural ability to be good at something

ANSWERS: 201. locate, 202. surf, 203. large-scale, 204. spot, 205. stick, 206. honeymoon, 207. entice, 208. progression, 209. talent

210. the worst case sc_____io *n.* a description of possible actions or events in the future; a written outline of a play, film, or literary work
211. marketing ex_____se *n.* specialized knowledge or skills in a particular field or subject; expert proficiency or knowledge
212. di_____l electronic signature *adj.* processing or storing information as a succession of 1 and 0 to show that a signal is present or missing; relating to the use of computer technology, especially the internet
213. certified pro_____nal secretary *adj.* having or showing the skill appropriate to a particular job; competent or skillful
214. at inc_____le speed *adj.* unbelievable; enormous
215. demonstrate ex_____se *n.* specialized knowledge or skills in a particular field or subject; expert proficiency or knowledge
216. an op_____ne remark *adj.* suitable or happening at a time that is suitable or convenient for a particular purpose
217. carpentry wo_____op *n.* a place where people work, especially one where they do manual or practical work; a brief intensive course for a small group
218. en_____ze a team *v.* to give energy or vitality to someone or something; to invigorate
219. at____d service *v.* to be present at an event, to go to a place
220. spare co_____nts for cars *n.* one of several parts that combines with others to form something bigger

ANSWERS: 210. scenario, 211. expertise, 212. digital, 213. professional, 214. incredible, 215. expertise, 216. opportune, 217. workshop, 218. energize, 219. attend, 220. component

221. argue with a co_____er *n.* a person who works with another in the same company or organization
222. em_____ee benefits *n.* a person who is hired to work for a business or organization in exchange for wages or salary; a worker
223. la____h a spaceship into orbit *v.* to send or propel something into the air or space using a device such as a rocket, missile, or spacecraft; to make something available or on sale for the first time
224. co_____ed criminal *adj.* completely certain about something; having a strong belief or conviction in a particular religion
225. ba_____id solution *n.* a small strip or patch of adhesive material, with a sterile gauze pad in the center, used to cover a minor wound or injury and help promote healing
226. vo_____ry action *adj.* done of one's own free will; without being forced or coerced
227. to_____le conditions *adj.* capable of being endured or tolerated; not too unpleasant, painful, or difficult
228. a vi_____l image *adj.* being actually such in almost every respect; existing in essence or effect though not in actual fact
229. co_____t milk *n.* the large, hard-shelled seed of a tropical palm, which has a fibrous husk surrounding a single-seeded nut
230. in_____al organs *adj.* of or relating to the inside of something
231. a di_____l watch *adj.* processing or storing information as a succession of 1 and 0 to show that a signal is present or missing; relating to the use of computer technology, especially the internet

ANSWERS: 221. coworker, 222. employee, 223. launch, 224. convinced, 225. band-aid, 226. voluntary, 227. tolerable, 228. virtual, 229. coconut, 230. internal, 231. digital

232. pr____y education *adj.* first or highest in rank, order, or importance; most fundamental or essential; pertaining to the initial or introductory stage of something, such as a school year or election cycle
233. the mo__o for safe traffic *n.* a phrase or slogan that expresses a guiding principle or goal
234. ro____e business *n.* a usual or habitual way of doing things; a set sequence of steps, part of a larger computer program
235. former co____ue *n.* one of a group of a coworker, especially in a profession or a business
236. mo____ke ride *n.* a lightweight, two-wheeled vehicle with an engine designed for use on roads; also known as a motorcycle
237. in____on performance *adv.* taking place with someone physically present together in the same place rather than on the phone, e-mail, or video link:
238. worker p__k *n.* an advantage or something extra, such as money or goods, you receive as well as your wages for doing a particular job
239. chaotic env____nt *n.* the natural world such as air, water, and land in which humans, animals, and plants live
240. pa___a pants *n.* a pair of loose pants with a matching top, worn for sleeping or lounging
241. op____ne occasion *adj.* suitable or happening at a time that is suitable or convenient for a particular purpose

ANSWERS: 232. primary, 233. motto, 234. routine, 235. colleague, 236. motorbike, 237. in-person, 238. perk, 239. environment, 240. pajama, 241. opportune

242. de_____on authority *n.* the act or process of making up someone's mind about something; a choice or judgment reached after considering options
243. imp_____ion on stage *n.* the act of making something up on the spot or creating or performing something without preparation
244. di____t information *v.* to transform food into absorbable substances; break down
245. al__n the economic interest of each other *v.* to put or arrange two or more things in a straight line or to form a straight line
246. di_____l information *v.* to purify or refine; to extract the essential elements
247. care pa____a *n.* a pair of loose pants with a matching top, worn for sleeping or lounging
248. a tra_____ry missile *n.* the curved path followed by an object moving through space
249. wat_____ler conversation *n.* a shared location in an office or workplace where people gather to take a break, socialize, and chat informally
250. jazz imp_____ion *n.* the act of making something up on the spot or creating or performing something without preparation
251. on a qu__t for happiness *n.* a long or challenging search for something
252. em_____r my life *v.* to give someone the power or authority to do something

ANSWERS: 242. decision, 243. improvisation, 244. digest, 245. align, 246. distill, 247. pajama, 248. trajectory, 249. water-cooler, 250. improvisation, 251. quest, 252. empower

Session 3: Fill in the Blanks

1. The _____ principle of every business was identical.
adj. significant as a cause or basis of something but not immediately apparent or stated clearly
2. We are always happy to _____ a discount.
v. to have formal discussions with someone to reach an agreement
3. The summer _____ was refreshing after the hot day.
n. a gentle wind that is not very strong or forceful, typically cool and refreshing
4. We want to _____ a schedule for the investigation.
v. to bring the different parts of the activity and the people into an organized, ordered, or efficient relationship; (adjective) of equal importance, rank, or degree
5. I need to finish this report by tonight, so I'll be working on my _____ all day.
n. a portable computer that is small enough to be carried around easily and used on your lap
6. The virtual world is quite different from the _____ world.
adv. taking place with someone physically present together in the same place rather than on the phone, e-mail, or video link:
7. I need to do the _____ before I run out of clean clothes.
n. the act of washing clothes and linens; a room or area where clothes are washed and ironed

ANSWERS: 1. underlying, 2. negotiate, 3. breeze, 4. coordinate, 5. laptop, 6. in-person, 7. laundry

8. She is the _____ president of the company.

adj. being actually such in almost every respect; existing in essence or effect though not in actual fact

9. We have decided to extend our _____ contract until next year.

n. the act or process of keeping something, either artificial materials or living things, in good condition; the money needed for a person's or family's living expenses

10. This lawsuit appears to be unfair and _____.

adj. not remaining constant or in agreement

11. I am considering what I should do to _____ him.

v. to persuade someone or make someone believe that something is true

12. The mule is a _____ between a male donkey and a female horse.

adj. composed of different elements or mixed characters

13. A significant amount of _____ is required to be a teacher.

n. the reason or enthusiasm for acting or behaving in a particular way

14. She carefully reviewed the _____ of each section before diving into the research paper.

n. a title, caption, or heading that introduces or summarizes the content of a written or printed document; the direction or course in which something is moving or heading

15. She cast a _____ glance at me.

adj. having meaning, function, or purpose; serious, significant, or worthwhile

ANSWERS: 8. virtual, 9. maintenance, 10. inconsistent, 11. convince, 12. hybrid, 13. motivation, 14. heading, 15. meaningful

16. The company signed a _____ with the supplier for the delivery of goods.
n. a legally binding agreement between two or more parties, setting out their rights and obligations to each other, typically in writing and enforceable by law
17. The government tried to _____ the commercialization of this development.
v. to make something faster or earlier; to cause to develop or progress more quickly
18. The _____ of students from the science program graduated with top honors.
n. a group of people who share a common characteristic, experience, or background and are usually studied as a single unit in research or analysis; a companion or ally
19. The _____ tribe moved from place to place with its herd of sheep.
n. a member of a group of people who move from place to place rather than living in one place all the time; a wanderer; a person with no fixed abode
20. The mechanic suggested an _____ of the engine to improve performance.
n. a thorough examination, evaluation, or inspection of something, often with the intent of making necessary improvements; a major reorganization or restructuring of a system or process; (verb) to thoroughly examine, repair, and improve something to ensure that it is functioning properly and up to standard
21. The hotel offers comfortable _____ for both business and leisure travelers.
n. a place to live, work, or stay, particularly for a temporary or short-term period; adjustment or adaptation to meet various needs or circumstances
22. The public is _____ that the prime minister has committed fraud.
adj. completely certain about something; having a strong belief or conviction in a particular religion

ANSWERS: 16. contract, 17. accelerate, 18. cohort, 19. nomad, 20. overhaul, 21. accommodations, 22. convinced

23. So far, the meeting is going according to _____.
- n.* a list of planned activities, tasks, or things that must be completed showing when they are intended to happen or be done
24. She wore her best dress for the special _____.
- n.* a time or event that is suitable or appropriate for something to happen or be done; a particular event or circumstance that requires or allows for something to be done
25. The company's success can be attributed to the _____ of its employees.
- n.* specialized knowledge or skills in a particular field or subject; expert proficiency or knowledge
26. When a company discloses information to the market, an _____ auditor verifies them.
- adj.* belonging to or situated outside of someone or something
27. My son was _____ on the Internet.
- adj.* being caught or caught up in something; curved down like an eagle's beak
28. His manager's _____ style drove him crazy, making him feel like he couldn't make any decisions on his own.
- n.* a style of management characterized by excessive attention to detail and control, often resulting in inefficient or demotivating work environments
29. She explained the _____ surrounding the accident.
- n.* the specific conditions or events that surround a particular situation or occurrence
30. This chemical compound is a thousand-fold more _____.
- adj.* of or relating to or caused by a poison; poisonous

ANSWERS: 23. schedule, 24. occasion, 25. expertise, 26. external, 27. hooked, 28. micromanagement, 29. circumstances, 30. toxic

31. She is the president of a large international _____.
- n.* a group of people who work together for a shared purpose
32. _____ advances have disrupted many industries.
- adj.* based on scientific and industrial progress
33. Sensors convert physical phenomena into _____ signals.
- adj.* processing or storing information as a succession of 1 and 0 to show that a signal is present or missing; relating to the use of computer technology, especially the internet
34. The robot can accurately _____ construction material.
- v.* to specify or determine the exact position of someone or something
35. The _____ demonstrate that poverty and unemployment are genuine problems.
- n.* the discipline that concerns the collection, organization, analysis, interpretation, and presentation of data
36. The _____ cause of the accident was due to the icy road conditions.
- adj.* first or highest in rank, order, or importance; most fundamental or essential; pertaining to the initial or introductory stage of something, such as a school year or election cycle
37. I bought a gadget before my trip to help _____ stress during the flight.
- v.* to make something, especially something bad, small or less serious
38. She identified the _____ thief using the CCTV footage.
- n.* a lightweight, two-wheeled vehicle with an engine designed for use on roads; also known as a motorcycle

ANSWERS: 31. organization, 32. Technological, 33. digital, 34. locate, 35. statistics, 36. primary, 37. minimize, 38. motorbike

39. I stopped by the branch though I have no business of _____.
n. the quality of being important and worthy of note
40. The motivational speaker _____ the crowd with their words.
v. to give energy or vitality to someone or something; to invigorate
41. Children love to play outside in the _____ weather.
adj. characterized by or covered in snow; consisting of or producing snow; often used to describe wintry landscapes or weather conditions
42. A suspension order from the court is effective _____.
adv. now or without delay
43. He created a beautiful piece of music using only _____.
n. the act of making something up on the spot or creating or performing something without preparation
44. He has a _____ demeanor and always presents himself in a polished manner.
adj. having or showing the skill appropriate to a particular job; competent or skillful
45. It is a basic instinct to _____ from a dangerous situation.
v. to leave by running away, especially out of fear or danger
46. He achieved a sense of _____ by simplifying his life and focusing on what truly mattered.
n. a state of satisfaction, happiness, or fulfillment; a feeling of being pleased and at ease with one's current situation or circumstances

ANSWERS: 39. importance, 40. energized, 41. snowy, 42. immediately, 43. improvisation, 44. professional, 45. flee, 46. contentment

47. He cracked open a _____ to drink the milk.
- n.* the large, hard-shelled seed of a tropical palm, which has a fibrous husk surrounding a single-seeded nut
48. I need to _____ my car regularly to prevent any major mechanical issues.
- v.* to continue to uphold or sustain; to keep in a particular state or condition; to assert or declare something to be true
49. Your _____ reflects your thoughts.
- n.* an informal talk between two or more people to exchange their views, ideas, information, etc.
50. I cut my finger, so I put a _____ on the wound.
- n.* a small strip or patch of adhesive material, with a sterile gauze pad in the center, used to cover a minor wound or injury and help promote healing
51. Every human is responsible for taking care of the Earth's _____.
- n.* the natural world such as air, water, and land in which humans, animals, and plants live
52. The company is working to _____ its production process to be more efficient.
- v.* to make something more pure, polished, cultured, or effective; to improve, perfect, or enhance through a process of purification or development
53. The _____ handbook outlines the rules and regulations that all employees must follow.
- n.* a person who is hired to work for a business or organization in exchange for wages or salary; a worker
54. I am seeking a spacious _____ with a balcony and a parking spot.
- n.* a self-contained living unit within a larger building or complex, typically consisting of one or more rooms or an open space used for living, cooking, and sleeping

ANSWERS: 47. coconut, 48. maintain, 49. conversation, 50. band-aid, 51. environment, 52. refine, 53. employee, 54. apartment

55. Our CEO's _____ are always transparent and straightforward.
n. something you want to do and are going to do
56. We dealt with those problems with speed and _____.
n. the quality of changing or being changed easily according to new conditions or situations
57. His new job offered a _____ work environment but was not his dream job.
adj. capable of being endured or tolerated; not too unpleasant, painful, or difficult
58. The company has shown an excellent growth _____ over the years.
n. the curved path followed by an object moving through space
59. In Europe, this tropical fruit is still a _____.
n. the quality of being new, attractive, and unusual
60. The company is planning to make a _____ expansion of its factory.
adj. involving many people or things and involving a lot of change or activity
61. He is in the _____ of his life.
n. the time in the evening at which the sun begins to fall below the horizon; (verb) to expire or be terminated automatically at the end of a fixed period
62. My memory will _____ but my heart will live on.
v. to vanish; to fade away; to lose color; to lose freshness
63. He was labeled as a _____ after he abandoned the project halfway.
n. a person who gives up easily or does not have the determination to finish what they have started

ANSWERS: 55. intentions, 56. flexibility, 57. tolerable, 58. trajectory, 59. novelty, 60. large-scale, 61. sunset, 62. fade, 63. quitter

64. The company's _____ is "Innovation and Service," which is reflected in its products and customer support.
n. a phrase or slogan that expresses a guiding principle or goal
65. The researchers try to discover a common _____ in all types of successful organizations.
n. one of several parts that combines with others to form something bigger
66. All the supervisor has to do is assign tasks that make his subordinates more _____.
adj. relating to or involving the use of skill and original and unusual ideas to create something
67. The industrial _____ laws were passed with little to no alteration.
n. the way two persons or groups of people feel and act toward one another
68. Our company is strongly _____ to meeting customers' needs.
adj. willing to put in a lot of effort, time, and energy into something; firmly believing in something
69. The _____ of his discovery cannot be overstated.
n. the importance or value attached to something; the quality of being significant or noteworthy
70. The company has made great strides in its _____ toward sustainability.
n. the act or process of changing to the next stage or phase or moving forward
71. Most babies can readily _____ a wide variety of foods.
v. to transform food into absorbable substances; break down

ANSWERS: 64. motto, 65. component, 66. creative, 67. relations, 68. committed, 69. significance, 70. progression, 71. digest

72. They didn't have any _____ evidence of his innocence.
adj. capable of being trusted or believed
73. Among young people, _____ pressure can be pretty influential.
n. a person who has the same age, status, or ability
74. I decided to seek counseling on the advice of my _____.
n. one of a group of a coworker, especially in a profession or a business
75. Both parties are now entirely ideologically _____.
v. to put or arrange two or more things in a straight line or to form a straight line
76. The company _____ employees to buy low-price items without approval to achieve efficient purchasing.
v. to give someone the power or authority to do something
77. The company is set to _____ its new product line next month.
v. to send or propel something into the air or space using a device such as a rocket, missile, or spacecraft; to make something available or on sale for the first time
78. That _____ shows that people are accepting the tax increase to some extent.
n. an investigation of the opinions, behavior, etc. of a particular group of people, made by asking people questions
79. The couple decided to get a _____ after many years of marriage.
n. the legal dissolution of a marriage
80. The scientist conducted a study that provided _____ details about the species' behavior.
adj. clearly defined or particular to a certain thing or situation; distinct, explicit, and precise

ANSWERS: 72. credible, 73. peer, 74. colleague, 75. aligned, 76. empowered, 77. launch, 78. survey, 79. divorce, 80. specific

81. He took _____ to help him deal with his accident trauma.
n. the treatment of mental or emotional problems by talking with a therapist
82. We went to Hawaii for our _____ and had a wonderful time.
n. a period of time, often a few weeks, immediately following a wedding during which the newlywed couple goes on a vacation or trip together to celebrate their marriage and spend time together as a couple
83. We must _____ a new system to streamline our workflow and increase efficiency.
v. to grow or expand; to improve or refine through a process of progress and refinement, often to achieve greater sophistication or complexity; to elaborate or add detail to something that is in the process of being created
84. You _____ a bill in the change machine, and the coins pop out.
v. to put something, usually a sharp object, into something; to restrict yourself to doing or using one certain thing and not change; (noun) a thin piece of wood or other material
85. My little sister loves to have _____ parties with her friends on the weekends.
n. a pair of loose pants with a matching top, worn for sleeping or lounging
86. The president prepared several possible _____ for an enemy attack.
n. a description of possible actions or events in the future; a written outline of a play, film, or literary work
87. A yacht cruise is our company's ultimate _____.
n. an advantage or something extra, such as money or goods, you receive as well as your wages for doing a particular job

ANSWERS: 81. psychotherapy, 82. honeymoon, 83. develop, 84. stick, 85. pajama, 86. scenarios, 87. perk

88. She studies gardening on a _____ basis.

n. a usual or habitual way of doing things; a set sequence of steps, part of a larger computer program

89. Shares in the company finally fell below their ____ value.

n. a state of being equal to someone or something

90. We cannot _____ her as President.

v. to imagine or expect what a situation will be like in the future

91. The advanced math problem was _____ but the student was determined to solve it.

adj. difficult, demanding, or requiring a high degree of skill or effort; presenting a difficult problem or obstacle

92. That adventurer traveled in _____ of buried treasure.

n. a long or challenging search for something

93. The salesperson tried to _____ the customer into buying a new car.

v. to attract or lure someone with something desirable or tempting

94. The company implemented a new software system to _____ employee communication and collaboration.

v. to make something easier or more likely to happen

95. The program is _____ so participants can choose whether or not to take part.

adj. done of one's own free will; without being forced or coerced

ANSWERS: 88. routine, 89. par, 90. envision, 91. challenging, 92. quest, 93. entice, 94. facilitate, 95. voluntary,

96. We must _____ to this matter.

v. to be present at an event, to go to a place

97. The economic stimulation program would _____ a lot of new jobs.

v. to produce or create something; to make offspring by reproduction

98. Numerous great professional sports _____ have come from this city.

n. a natural ability to be good at something; someone who has a natural ability to be good at something

99. This area is _____ for its hot springs.

adj. famous and respected for great achievements, qualities, etc.

100. She is a school _____ dedicated to helping students navigate academic and personal challenges.

n. a person trained to give advice and help people deal with personal or emotional problems

101. The _____ to the new class was informative and engaging.

n. a preliminary explanation or remarks given before the start of a text, performance, or event; the act of bringing something new into existence or introducing something to a wider audience or new market

102. The _____ in the breakroom is a popular spot for employees to chat and catch up.

n. a shared location in an office or workplace where people gather to take a break, socialize, and chat informally

103. The terrorist's _____ remains unknown.

n. the fact of being who or what somebody or something is; the features, emotions, or ideas that distinguish persons from one another

ANSWERS: 96. attend, 97. generate, 98. talents, 99. renowned, 100. counselor, 101. introduction, 102. water-cooler, 103. identity

104. Sufficient unto the day is the evil _____.

adv. of or about the thing mentioned

105. The landlord offered me a one-year _____ for the apartment.

n. a legal document that grants a person or organization the right to use a property, land, or asset for a specified period of time, usually in exchange for rent or a fee; (verb) to rent or let out a property, vehicle, or other assets to someone for a specified period of time in exchange for payment

106. She was struggling to make a _____ between two job offers.

n. the act or process of making up someone's mind about something; a choice or judgment reached after considering options

107. Police will _____ random breath testing for drunk driving.

v. to organize and carry out a particular activity

108. This remote _____ is rarely visited.

n. a particular location or place; a small round or roundish area, differing in color or feels from the surface around it

109. She decided to _____ her thoughts into a more manageable list.

v. to purify or refine; to extract the essential elements

110. The rabbit _____ over the fence.

v. to jump lightly and quickly on one foot or both feet; to move rapidly from one place to another; to travel using an aircraft, bus, etc.

111. Don't _____ your mosquito bites.

v. to cut or damage the surface of something or the skin with a sharp or pointed object

ANSWERS: 104. thereof, 105. lease, 106. decision, 107. conduct, 108. spot, 109. distill, 110. hopped, 111. scratch

112. Skydiving is an overwhelming _____ for many people.

n. a feeling of extreme and sudden excitement and pleasure; to cause someone to feel sudden intense sensation or emotion

113. They fear a _____ of a new type of virus.

n. an outbreak of a disease that affects many people over a very wide area

114. The phone rang at the most _____ time.

adj. suitable or happening at a time that is suitable or convenient for a particular purpose

115. My ex-_____ and I had different working styles but managed to get along.

n. a person who works with another in the same company or organization

116. Her response revealed _____ idiocy.

adj. unbelievable; enormous

117. The company can _____ access its employees' computers for troubleshooting purposes.

adv. at a distance; not directly or easily accessible

118. The company's new _____ on remote work has made it a more inclusive workplace.

n. a set of rules, guidelines, principles, or procedures that govern decision-making or action, often used in the context of business or government; a course of action or plan of action adopted or followed by an organization or individual to achieve a goal or objective

119. The company is undergoing an _____ opening new locations in several states.

n. the process of becoming larger or more extensive, or the result of this process

ANSWERS: 112. thrill, 113. pandemic, 114. opportune, 115. coworker, 116. incredible, 117. remotely, 118. policy, 119. expansion,

120. The final _____ provides a summary of the discussion.
n. a separate section of a written work usually numbered and titled
121. The artist held a _____ to teach students how to paint with watercolors.
n. a place where people work, especially one where they do manual or practical work; a brief intensive course for a small group
122. I'll _____ the online store to see if I can find that item in a different color.
v. to ride on or through waves while standing or lying down on a board or other object; to search or browse the Internet or other computer networks in a casual or aimless manner
123. The _____ office has decided to lay off 10% of the workforce.
adj. of or relating to a large company
124. It was the first time for her, but she _____ the role of Priest.
v. to meet the requirements or expectations; to achieve or realize
125. The prime minister canceled visits to other countries to resolve _____ disputes.
adj. of or relating to the inside of something
126. An _____ attitude toward its employees significantly impacts their productivity.
n. a person or organization that pays workers to work for them

ANSWERS: 120. chapter, 121. workshop, 122. surf, 123. corporate, 124. fulfilled, 125. internal, 126. employer's