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Vocabulary Builder Reference from...

Paco de Leon: The secret to being a successful freelancer | TED Talk

https://www.ted.com/talks/paco_de_leon_the_secret_to_being_a_successful_freelancer

All Words

IMPORTANT

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Session 1: Word List

wealth

n. a large amount of money, property, or other things that someone or an organization owns

synonym: affluence, assets, fortunate

(1) majority of his **wealth**, (2) material **wealth**

The **wealth** inequality was unavoidable.

salary

n. a fixed amount of money that employees, especially those who work in an office, receive for doing their job, usually paid every month

synonym: compensation, earnings, pay

(1) a handsome **salary**, (2) **salary** after taxes

What are your annual **salary** expectations?

bookkeeping

n. the practice of recording and classifying financial transactions in a systematic way

synonym: accounting, record-keeping, reckoning

(1) **bookkeeping** software, (2) **bookkeeping** system

Bookkeeping errors can lead to inaccurate financial reporting and potential legal issues.

specifically

adv. only associated with or meant for one thing

synonym: especially, particularly, notably

(1) designed **specifically** for men, (2) for **specifically**

American customers

This ad campaign is aimed **specifically** at young women.

creative

adj. relating to or involving the use of skill and original and unusual ideas to create something

synonym : imaginative, innovative, inventive

(1) **creative** writing, (2) barren of **creative** spirit

All the supervisor has to do is assign tasks that make his subordinates more **creative**.

mad

adj. insane, especially due to a mental illness; very angry

synonym : crazy, insane, furious

(1) a **mad** person, (2) gets **mad** easily

He was **mad** with joy to see the results.

fan

n. a person who admires and supports a person, group, sport, sports team, etc.; a device for creating a current of air by the movement of a surface or surfaces

synonym : lover, devotee, blade

(1) a film **fan**, (2) engine cooling **fan**

I'm a big **fan** of French food.

capitalism

n. an economic system based on the private ownership of the means of production and their operation for profit

synonym : commercialism

(1) advance **capitalism**, (2) under the umbrella of **capitalism**

Capitalism also guarantees intellectual property rights and thus promotes innovation.

freelance

adj. doing particular pieces of work for different organizations rather than being employed by one specific organization

synonym : self-employed, independent

(1) a **freelance** journalist, (2) professional **freelance** writer

He became a **freelance** photographer after working for a company for over ten years.

underpaid

adj. paid less than a fair or reasonable wage

synonym: undervalued, under-compensated, under-rewarded

(1) **underpaid** mail, (2) **underpaid** position

Many people believe that they are **underpaid** for the work that they do.

corruptible

adj. capable of being made to do something dishonest or immoral

synonym: bribable, dishonest, venal

(1) **corruptible** officials, (2) **corruptible** judges

Bureaucracies are more **corruptible** than other systems or organizations.

stake

n. a share or financial investment in something such as a business; a wooden or metal post set up to mark something

synonym: share, interest, post

(1) execution by burning at a **stake**, (2) buy the company's **stake**

The **stake** of the company is too high nowadays.

influence

n. the ability to affect someone's or something's character, growth, or behavior, or the effect itself

synonym: power, leverage, effect

(1) **influence** a child's future, (2) **influence** the daily life

The former emperor had a particular **influence** even after he abdicated.

exploitation

n. the process of making some area of land or water more profitable or productive or useful

synonym: victimization, development, using

(1) sexual **exploitation**, (2) the **exploitation** of fossil resources

Strategic **exploitation** of cutting-edge technology would be a sure formula for success.

struggle

v. to make a great effort to do something when it is difficult, or there are a lot of problems; to use force or violence to break away from restraint or constriction

synonym: toil, strive, compete

(1) **struggle** against discrimination, (2) **struggle** to get the job

He could not **struggle** against temptation.

hire

v. to give somebody a job

synonym: employ, engage, lease

(1) **hire** a guide, (2) **hire** a car by the hour

We should always be prepared to **hire** talented recruits.

competition

n. a situation in which someone is attempting to beat or outperform another

synonym: contest, match, fight

(1) the first round of the **competition**, (2) intraspecific **competition**

Global **competition** is rising in virtually every industry.

differentiate

v. to recognize or establish as being distinct; to distinguish between things that are compared; to calculate a derivative

synonym: discern, distinguish, separate

(1) **differentiate** between fact and fiction, (2) **differentiate** a function

The teacher asked the students to **differentiate** between the two similar species of birds.

string

n. long, thin material used for tying things together, composed of several twisted threads

synonym: line, wire, rope

(1) retie the **string** and make it strong, (2) tense piano **strings**

She wore a **string** of pearls around her neck.

quartet

n. a group of four musicians or vocalists; a composition of music written for such a group

synonym : ensemble, group, four

(1) string **quartet**, (2) jazz **quartet**

The **quartet** played a beautiful piece of music together.

arrange

v. to plan, prepare for, and carry out something

synonym : set up, order, organize

(1) **arrange** the meeting, (2) the list was **arranged** alphabetically

I need to **arrange** plans with him for the celebration.

hop

v. to jump lightly and quickly on one foot or both feet; to move rapidly from one place to another; to travel using an aircraft, bus, etc.

synonym : jump, bounce, skip

(1) **hop** on one foot, (2) **hop** from one place to another

The rabbit **hopped** over the fence.

medley

n. a mixture or assortment of different things, often of different types or genres, presented in a single performance, arrangement, or collection; (of swimming) a race in which competitors use different strokes or events

synonym : mixture, assortment, potpourri

(1) seafood **medley**, (2) **medley** of emotions

The singer performed a **medley** of their greatest hits during the concert.

brand

n. a type of product, service, etc., made by a particular company and sold under a specific name; identification mark on the skin of livestock, criminals, etc., made by burning

synonym : trademark, label, symbol

(1) create a **brand** logo, (2) the **brand** of the new car

There's a new **brand** of hero in the movies now.

- firm** *adj.* resolute or unwavering in decision-making or action; strong or secure in structure, make, or composition; reliable, trustworthy, or dependable; (noun) a business or company
synonym : stable, secure, steadfast
(1) **firm** grip, (2) accounting **firm**
The **firm** deadline for submitting the project is tomorrow, so we need to work efficiently to finish on time.
- prop** *n.* a piece of wood, metal, etc., placed beneath or against something to support it or keep it in position; a system, institution, or person that gives help or support to someone or something
synonym : support, buttress, column
(1) emotional **prop**, (2) **prop** stick
We have finally lost our last **prop**.
- craft** *n.* an activity that requires a particular skill in making things with one's hands
synonym : art, skill, workmanship
(1) **craft** arts of Japan, (2) **craft** manufacture
His hometown was where he first acquired the **craft** of wood carving.
- papier-mache** *n.* a craft or artistic technique involving the use of paper strips or pulp, typically mixed with glue or paste, to create sculptures, masks, and other objects
synonym : papier-mache, paper pulp
(1) **papier-mache** sculpture, (2) **papier-mache** ball
The kids had fun making **papier-mache** masks for their school play.
- miniature** *adj.* being on a very small scale
synonym : mini, scaled-down, pint-sized
(1) **miniature** camera, (2) **miniature** version
He did complicated pen-and-ink drawings like medieval **miniatures**.

determinant

n. a factor, circumstance, or condition that contributes to the shaping, influencing, or determining of a particular outcome or result

synonym : cause, factor, element

(1) environmental **determinant**, (2) a **determinant** of crop yields

One **determinant** of success is having a positive attitude and a strong work ethic.

appeal

n. a serious, earnest, or urgent request for money, information, or help; a quality that makes somebody or something attractive or interest

synonym : request, charm, attraction

(1) draw out your **appeal**, (2) an **appeal** for help

He needed to resolve the problem as soon as possible, so he made an **appeal** directly.

portfolio

n. a collection of work, documents, or other materials that demonstrate a person's skills, qualifications, or achievements; a collection of investments held by a person or organization

synonym : collection, file, folder

(1) investment **portfolio**, (2) **portfolio** manager

The artist's **portfolio** showcased various works, from paintings to sculptures.

attract

v. to draw or entice someone or something towards them through the qualities they have, especially positive ones

synonym : lure, entice, draw in

(1) **attract** attention, (2) **attract** customers

The government is eager to **attract** international investment.

virtual

adj. being actually such in almost every respect; existing in essence or effect though not in actual fact

synonym : practical

(1) a **virtual** image, (2) trading of **virtual** currencies

She is the **virtual** president of the company.

videography

n. the art or practice of filming or recording videos, often for commercial or artistic purposes

synonym : filmmaking, cinematography

(1) **videography** equipment, (2) **videography** skills

The quality of **videography** in this film is exceptional.

scarce

adj. not abundant or plentiful, and therefore not easy to find or obtain

synonym : rare, limited, sparse

(1) **scarce** resources, (2) capital- **scarce** country

Fresh water is becoming increasingly **scarce** in many parts of the world.

trail

n. a path or track roughly through a countryside, mountain, or forest area, often made or used for a particular purpose; (verb) to lag or linger behind

synonym : footpath, track, course

(1) a warm **trail**, (2) follow the **trail**

The storm left a **trail** of destruction behind it.

compensate

v. to make up for a loss, injury, or inconvenience by giving something of value

synonym : reimburse, pay, recompense

(1) **compensate** a loss, (2) **compensate** for a car accident

The company offered to **compensate** the employees for the overtime they worked.

efficiency

n. the state or quality of doing something well with no waste of input such as time or money

synonym : effectiveness, efficacy, productivity

(1) better fuel **efficiency**, (2) an energy **efficiency**

Our company must continue to strive for greater **efficiency**.

develop

v. to grow or expand; to improve or refine through a process of progress and refinement, often to achieve greater sophistication or complexity; to elaborate or add detail to something that is in the process of being

created

synonym: evolve, progress, advance

(1) **develop** a strategy, (2) **develop** a skill

We must **develop** a new system to streamline our workflow and increase efficiency.

merchandise

n. goods or products that are available for sale, especially those that are part of a company's stock or inventory; anything that is marketed or sold to customers as a commodity or product

synonym: product, commodity, stock

(1) **merchandise** display, (2) online **merchandise**

The store sells various **merchandise**, including clothes, electronics, and home goods.

mention

v. to speak or write about something or someone briefly

synonym: reference, allude, cite

(1) **mention** name, (2) **mention** in a report

I **mentioned** to him that I had seen his sister at the grocery store earlier that day.

diversity

n. the quality or fact of many different types of things or people being included in something; a range of different things or people

synonym: variety, multiplicity, variousness

(1) the **diversity** policy of the university, (2) lingual **diversity**

He was impressed by the range and **diversity** of the collection.

inclusive

adj. including much or everything, and especially including stated limits; not excluding any of the people, things, ideas, etc. involved in something

synonym: cover-all, all-embracing, comprehensive

(1) a fully **inclusive** price, (2) **inclusive** education

The university has established a capacity for each nationality as part of its **inclusive** policy.

corporation

n. a large company or group of companies that are controlled together by law as a single unit

synonym: business, company, enterprise

(1) a public **corporation**, (2) **corporation** assets

Four companies were amalgamated into a single **corporation**.

overhead

n. the expense of maintaining something that is involved in operating a business, such as rent and heating; (adverb) above your head; in the sky

synonym: expense, upkeep, (adverb) aloft

(1) **overhead** capital, (2) a cloud passing **overhead**

This merger will help them reduce **overhead** costs substantially.

profit

n. money that is earned in business or by selling things after deducting the costs involved

synonym: earnings, gain, proceeds

(1) gross **profit**, (2) make a **profit**

This business yields little **profit**.

responsible

adj. answerable or accountable for something within one's power, control, or management

synonym: accountable, answerable, liable

(1) **responsible** action, (2) **responsible** for a customer service

She's a **responsible** pet owner who ensures her dog gets enough exercise and a healthy diet.

insure

v. to provide coverage in the event of loss or damage

synonym: protect, guard, safeguard

(1) **insure** my house against fire, (2) **insure** domestic tranquility

I will **insure** my car before I go on a road trip.

negotiate

v. to have formal discussions with someone to reach an agreement

synonym : discuss, mediate, bargain

(1) **negotiate** a settlement, (2) **negotiate** the price of the house

We are always happy to **negotiate** a discount.

balk

v. to hesitate or stop abruptly before completing an action, often due to fear, uncertainty, or opposition; to refuse to comply with or agree to something

synonym : hesitate, recoil, shy away

(1) **balk** at extra work, (2) **balk** in fear

After her first attempt to bake a cake failed, she didn't **balk** at trying again.

apologize

v. to express regret for committing wrongdoing or causing a problem

synonym : excuse, justify, atone

(1) **apologize** for being late, (2) **apologize** ahead of time
I **apologize** for neglecting your email.

afford

v. to have enough money or time to be able to buy or do something

(1) **afford** to buy a new car, (2) **afford** a high travel cost
He cannot **afford** a holiday.

enhance

v. to increase or improve the quality, amount, or strength of someone or something

synonym : improve, enrich, refine

(1) **enhance** value, (2) **enhance** the flavor of the vanilla
The new strategy will **enhance** the profitability of our company.

compromise

v. to settle a problem or disagreement by mutual concession

synonym : agree, settle, negotiate

(1) **compromise** the matter, (2) cannot **compromise** anymore

They never **compromised** on development despite the lack of funds.

Session 2: Spelling

1. trading of vi_____l currencies
adj. being actually such in almost every respect; existing in essence or effect though not in actual fact
2. cor_____le judges
adj. capable of being made to do something dishonest or immoral
3. seafood me____y
n. a mixture or assortment of different things, often of different types or genres, presented in a single performance, arrangement, or collection; (of swimming) a race in which competitors use different strokes or events
4. at_____t customers
v. to draw or entice someone or something towards them through the qualities they have, especially positive ones
5. accounting f__m
adj. resolute or unwavering in decision-making or action; strong or secure in structure, make, or composition; reliable, trustworthy, or dependable; (noun) a business or company
6. majority of his we____h
n. a large amount of money, property, or other things that someone or an organization owns
7. b__k at extra work
v. to hesitate or stop abruptly before completing an action, often due to fear, uncertainty, or opposition; to refuse to comply with or agree to something

ANSWERS: 1. virtual, 2. corruptible, 3. medley, 4. attract, 5. firm, 6. wealth, 7. balk

8. tense piano st___gs *n.* long, thin material used for tying things together, composed of several twisted threads
9. the exp_____ion of fossil resources *n.* the process of making some area of land or water more profitable or productive or useful
10. the br__d of the new car *n.* a type of product, service, etc., made by a particular company and sold under a specific name; identification mark on the skin of livestock, criminals, etc., made by burning
11. de_____p a skill *v.* to grow or expand; to improve or refine through a process of progress and refinement, often to achieve greater sophistication or complexity; to elaborate or add detail to something that is in the process of being created
12. cr_____ve writing *adj.* relating to or involving the use of skill and original and unusual ideas to create something
13. in_____ve education *adj.* including much or everything, and especially including stated limits; not excluding any of the people, things, ideas, etc. involved in something
14. string qu_____t *n.* a group of four musicians or vocalists; a composition of music written for such a group
15. in___e domestic tranquility *v.* to provide coverage in the event of loss or damage
16. the list was ar_____ed alphabetically *v.* to plan, prepare for, and carry out something

ANSWERS: 8. string, 9. exploitation, 10. brand, 11. develop, 12. creative, 13. inclusive, 14. quartet, 15. insure, 16. arrange

17. a det_____nt of crop yields *n.* a factor, circumstance, or condition that contributes to the shaping, influencing, or determining of a particular outcome or result
18. ne_____te a settlement *v.* to have formal discussions with someone to reach an agreement
19. at_____t attention *v.* to draw or entice someone or something towards them through the qualities they have, especially positive ones
20. under the umbrella of cap_____sm *n.* an economic system based on the private ownership of the means of production and their operation for profit
21. mi_____re version *adj.* being on a very small scale
22. pap_____che sculpture *n.* a craft or artistic technique involving the use of paper strips or pulp, typically mixed with glue or paste, to create sculptures, masks, and other objects
23. cannot com_____se anymore *v.* to settle a problem or disagreement by mutual concession
24. an energy eff_____cy *n.* the state or quality of doing something well with no waste of input such as time or money
25. st_____le against discrimination *v.* to make a great effort to do something when it is difficult, or there are a lot of problems; to use force or violence to break away from restraint or constriction
26. un_____id mail *adj.* paid less than a fair or reasonable wage

ANSWERS: 17. determinant, 18. negotiate, 19. attract, 20. capitalism, 21. miniature, 22. papier-mache, 23. compromise, 24. efficiency, 25. struggle, 26. underpaid

27. af___d to buy a new car *v.* to have enough money or time to be able to buy or do something
28. mi_____re camera *adj.* being on a very small scale
29. in_____ce the daily life *n.* the ability to affect someone's or something's character, growth, or behavior, or the effect itself
30. en_____e the flavor of the vanilla *v.* to increase or improve the quality, amount, or strength of someone or something
31. boo_____ng software *n.* the practice of recording and classifying financial transactions in a systematic way
32. designed spe_____lly for men *adv.* only associated with or meant for one thing
33. ar_____e the meeting *v.* to plan, prepare for, and carry out something
34. dif_____ate between fact and fiction *v.* to recognize or establish as being distinct; to distinguish between things that are compared; to calculate a derivative
35. a m_d person *adj.* insane, especially due to a mental illness; very angry
36. ap_____ze for being late *v.* to express regret for committing wrongdoing or causing a problem
37. st_____le to get the job *v.* to make a great effort to do something when it is difficult, or there are a lot of problems; to use force or violence to break away from restraint or constriction

ANSWERS: 27. afford, 28. miniature, 29. influence, 30. enhance, 31. bookkeeping, 32. specifically, 33. arrange, 34. differentiate, 35. mad, 36. apologize, 37. struggle

38. advance cap_____sm *n.* an economic system based on the private ownership of the means of production and their operation for profit
39. gross pr____t *n.* money that is earned in business or by selling things after deducting the costs involved
40. cor_____le officials *adj.* capable of being made to do something dishonest or immoral
41. execution by burning at a st__e *n.* a share or financial investment in something such as a business; a wooden or metal post set up to mark something
42. mer_____se display *n.* goods or products that are available for sale, especially those that are part of a company's stock or inventory; anything that is marketed or sold to customers as a commodity or product
43. h__e a car by the hour *v.* to give somebody a job
44. make a pr____t *n.* money that is earned in business or by selling things after deducting the costs involved
45. a cloud passing ov_____ad *n.* the expense of maintaining something that is involved in operating a business, such as rent and heating; (adverb) above your head; in the sky
46. follow the tr__l *n.* a path or track roughly through a countryside, mountain, or forest area, often made or used for a particular purpose; (verb) to lag or linger behind

ANSWERS: 38. capitalism, 39. profit, 40. corruptible, 41. stake, 42. merchandise, 43. hire, 44. profit, 45. overhead, 46. trail

47. b__k in fear *v.* to hesitate or stop abruptly before completing an action, often due to fear, uncertainty, or opposition; to refuse to comply with or agree to something
48. res_____le action *adj.* answerable or accountable for something within one's power, control, or management
49. un_____id position *adj.* paid less than a fair or reasonable wage
50. buy the company's st__e *n.* a share or financial investment in something such as a business; a wooden or metal post set up to mark something
51. vid_____hy skills *n.* the art or practice of filming or recording videos, often for commercial or artistic purposes
52. cor_____on assets *n.* a large company or group of companies that are controlled together by law as a single unit
53. a vi_____l image *adj.* being actually such in almost every respect; existing in essence or effect though not in actual fact
54. online mer_____se *n.* goods or products that are available for sale, especially those that are part of a company's stock or inventory; anything that is marketed or sold to customers as a commodity or product
55. emotional p__p *n.* a piece of wood, metal, etc., placed beneath or against something to support it or keep it in position; a system, institution, or person that gives help or support to someone or something

ANSWERS: 47. balk, 48. responsible, 49. underpaid, 50. stake, 51. videography, 52. corporation, 53. virtual, 54. merchandise, 55. prop

56. pap_____che ball *n.* a craft or artistic technique involving the use of paper strips or pulp, typically mixed with glue or paste, to create sculptures, masks, and other objects
57. ne_____te the price of the house *v.* to have formal discussions with someone to reach an agreement
58. barren of cr_____ve spirit *adj.* relating to or involving the use of skill and original and unusual ideas to create something
59. the di_____ty policy of the university *n.* the quality or fact of many different types of things or people being included in something; a range of different things or people
60. lingual di_____ty *n.* the quality or fact of many different types of things or people being included in something; a range of different things or people
61. professional fr_____ce writer *adj.* doing particular pieces of work for different organizations rather than being employed by one specific organization
62. in___e my house against fire *v.* to provide coverage in the event of loss or damage
63. h_p on one foot *v.* to jump lightly and quickly on one foot or both feet; to move rapidly from one place to another; to travel using an aircraft, bus, etc.
64. material we___h *n.* a large amount of money, property, or other things that someone or an organization owns

ANSWERS: 56. papier-mache, 57. negotiate, 58. creative, 59. diversity, 60. diversity, 61. freelance, 62. insure, 63. hop, 64. wealth

65. better fuel eff_____cy *n.* the state or quality of doing something well with no waste of input such as time or money
66. en_____e value *v.* to increase or improve the quality, amount, or strength of someone or something
67. boo_____ng system *n.* the practice of recording and classifying financial transactions in a systematic way
68. p__p stick *n.* a piece of wood, metal, etc., placed beneath or against something to support it or keep it in position; a system, institution, or person that gives help or support to someone or something
69. the first round of the com_____on *n.* a situation in which someone is attempting to beat or outperform another
70. res_____le for a customer service *adj.* answerable or accountable for something within one's power, control, or management
71. h__e a guide *v.* to give somebody a job
72. intraspecific com_____on *n.* a situation in which someone is attempting to beat or outperform another
73. me___y of emotions *n.* a mixture or assortment of different things, often of different types or genres, presented in a single performance, arrangement, or collection; (of swimming) a race in which competitors use different strokes or events

ANSWERS: 65. efficiency, 66. enhance, 67. bookkeeping, 68. prop, 69. competition, 70. responsible, 71. hire, 72. competition, 73. medley

74. sexual exp_____ion *n.* the process of making some area of land or water more profitable or productive or useful
75. cr__t arts of Japan *n.* an activity that requires a particular skill in making things with one's hands
76. create a br__d logo *n.* a type of product, service, etc., made by a particular company and sold under a specific name; identification mark on the skin of livestock, criminals, etc., made by burning
77. com_____se the matter *v.* to settle a problem or disagreement by mutual concession
78. cr__t manufacture *n.* an activity that requires a particular skill in making things with one's hands
79. investment po_____io *n.* a collection of work, documents, or other materials that demonstrate a person's skills, qualifications, or achievements; a collection of investments held by a person or organization
80. a public cor_____on *n.* a large company or group of companies that are controlled together by law as a single unit
81. ov_____ad capital *n.* the expense of maintaining something that is involved in operating a business, such as rent and heating; (adverb) above your head; in the sky
82. gets m_d easily *adj.* insane, especially due to a mental illness; very angry

ANSWERS: 74. exploitation, 75. craft, 76. brand, 77. compromise, 78. craft, 79. portfolio, 80. corporation, 81. overhead, 82. mad

83. com_____te for a car accident *v.* to make up for a loss, injury, or inconvenience by giving something of value
84. in_____ce a child's future *n.* the ability to affect someone's or something's character, growth, or behavior, or the effect itself
85. an ap____l for help *n.* a serious, earnest, or urgent request for money, information, or help; a quality that makes somebody or something attractive or interest
86. draw out your ap____l *n.* a serious, earnest, or urgent request for money, information, or help; a quality that makes somebody or something attractive or interest
87. me_____n in a report *v.* to speak or write about something or someone briefly
88. retie the st____g and make it strong *n.* long, thin material used for tying things together, composed of several twisted threads
89. for spe_____lly American customers *adv.* only associated with or meant for one thing
90. sc____e resources *adj.* not abundant or plentiful, and therefore not easy to find or obtain
91. a film f_n *n.* a person who admires and supports a person, group, sport, sports team, etc.; a device for creating a current of air by the movement of a surface or surfaces
92. h_p from one place to another *v.* to jump lightly and quickly on one foot or both feet; to move rapidly from one place to another; to travel using an aircraft, bus, etc.

ANSWERS: 83. compensate, 84. influence, 85. appeal, 86. appeal, 87. mention, 88. string, 89. specifically, 90. scarce, 91. fan, 92. hop

93. capital-sc___e country *adj.* not abundant or plentiful, and therefore not easy to find or obtain
94. f__m grip *adj.* resolute or unwavering in decision-making or action; strong or secure in structure, make, or composition; reliable, trustworthy, or dependable; (noun) a business or company
95. vid_____hy equipment *n.* the art or practice of filming or recording videos, often for commercial or artistic purposes
96. af___d a high travel cost *v.* to have enough money or time to be able to buy or do something
97. ap_____ze ahead of time *v.* to express regret for committing wrongdoing or causing a problem
98. engine cooling f_n *n.* a person who admires and supports a person, group, sport, sports team, etc.; a device for creating a current of air by the movement of a surface or surfaces
99. po_____io manager *n.* a collection of work, documents, or other materials that demonstrate a person's skills, qualifications, or achievements; a collection of investments held by a person or organization
100. dif_____ate a function *v.* to recognize or establish as being distinct; to distinguish between things that are compared; to calculate a derivative
101. me_____n name *v.* to speak or write about something or someone briefly

ANSWERS: 93. scarce, 94. firm, 95. videography, 96. afford, 97. apologize, 98. fan, 99. portfolio, 100. differentiate, 101. mention

102. a fully in_____ve price *adj.* including much or everything, and especially including stated limits; not excluding any of the people, things, ideas, etc. involved in something
103. environmental det_____nt *n.* a factor, circumstance, or condition that contributes to the shaping, influencing, or determining of a particular outcome or result
104. a fr_____ce journalist *adj.* doing particular pieces of work for different organizations rather than being employed by one specific organization
105. de_____p a strategy *v.* to grow or expand; to improve or refine through a process of progress and refinement, often to achieve greater sophistication or complexity; to elaborate or add detail to something that is in the process of being created
106. a warm tr__l *n.* a path or track roughly through a countryside, mountain, or forest area, often made or used for a particular purpose; (verb) to lag or linger behind
107. sa___y after taxes *n.* a fixed amount of money that employees, especially those who work in an office, receive for doing their job, usually paid every month
108. jazz qu_____t *n.* a group of four musicians or vocalists; a composition of music written for such a group
109. a handsome sa___y *n.* a fixed amount of money that employees, especially those who work in an office, receive for doing their job, usually paid every month

ANSWERS: 102. inclusive, 103. determinant, 104. freelance, 105. develop, 106. trail, 107. salary, 108. quartet, 109. salary

110. com_____te a loss

v. to make up for a loss, injury, or inconvenience by giving something of value

ANSWERS: 110. compensate

Session 3: Fill in the Blanks

1. All the supervisor has to do is assign tasks that make his subordinates more _____.
adj. relating to or involving the use of skill and original and unusual ideas to create something
2. Strategic _____ of cutting-edge technology would be a sure formula for success.
n. the process of making some area of land or water more profitable or productive or useful
3. She wore a _____ of pearls around her neck.
n. long, thin material used for tying things together, composed of several twisted threads
4. The artist's _____ showcased various works, from paintings to sculptures.
n. a collection of work, documents, or other materials that demonstrate a person's skills, qualifications, or achievements; a collection of investments held by a person or organization
5. The teacher asked the students to _____ between the two similar species of birds.
v. to recognize or establish as being distinct; to distinguish between things that are compared; to calculate a derivative
6. Bureaucracies are more _____ than other systems or organizations.
adj. capable of being made to do something dishonest or immoral
7. Many people believe that they are _____ for the work that they do.
adj. paid less than a fair or reasonable wage

ANSWERS: 1. creative, 2. exploitation, 3. string, 4. portfolio, 5. differentiate, 6. corruptible, 7. underpaid

8. The university has established a capacity for each nationality as part of its _____ policy.

adj. including much or everything, and especially including stated limits; not excluding any of the people, things, ideas, etc. involved in something

9. The company offered to _____ the employees for the overtime they worked.

v. to make up for a loss, injury, or inconvenience by giving something of value

10. We have finally lost our last _____.

n. a piece of wood, metal, etc., placed beneath or against something to support it or keep it in position; a system, institution, or person that gives help or support to someone or something

11. We should always be prepared to _____ talented recruits.

v. to give somebody a job

12. He was _____ with joy to see the results.

adj. insane, especially due to a mental illness; very angry

13. The _____ deadline for submitting the project is tomorrow, so we need to work efficiently to finish on time.

adj. resolute or unwavering in decision-making or action; strong or secure in structure, make, or composition; reliable, trustworthy, or dependable; (noun) a business or company

14. After her first attempt to bake a cake failed, she didn't _____ at trying again.

v. to hesitate or stop abruptly before completing an action, often due to fear, uncertainty, or opposition; to refuse to comply with or agree to something

ANSWERS: 8. inclusive, 9. compensate, 10. prop, 11. hire, 12. mad, 13. firm, 14. balk

15. He became a _____ photographer after working for a company for over ten years.

adj. doing particular pieces of work for different organizations rather than being employed by one specific organization

16. Our company must continue to strive for greater _____.

n. the state or quality of doing something well with no waste of input such as time or money

17. We must _____ a new system to streamline our workflow and increase efficiency.

v. to grow or expand; to improve or refine through a process of progress and refinement, often to achieve greater sophistication or complexity; to elaborate or add detail to something that is in the process of being created

18. We are always happy to _____ a discount.

v. to have formal discussions with someone to reach an agreement

19. What are your annual _____ expectations?

n. a fixed amount of money that employees, especially those who work in an office, receive for doing their job, usually paid every month

20. I _____ to him that I had seen his sister at the grocery store earlier that day.

v. to speak or write about something or someone briefly

21. Global _____ is rising in virtually every industry.

n. a situation in which someone is attempting to beat or outperform another

22. He did complicated pen-and-ink drawings like medieval _____.

adj. being on a very small scale

ANSWERS: 15. freelance, 16. efficiency, 17. develop, 18. negotiate, 19. salary, 20. mentioned, 21. competition, 22. miniatures

23. _____ also guarantees intellectual property rights and thus promotes innovation.
- n.* an economic system based on the private ownership of the means of production and their operation for profit
24. The store sells various _____ including clothes, electronics, and home goods.
- n.* goods or products that are available for sale, especially those that are part of a company's stock or inventory; anything that is marketed or sold to customers as a commodity or product
25. He was impressed by the range and _____ of the collection.
- n.* the quality or fact of many different types of things or people being included in something; a range of different things or people
26. The _____ of the company is too high nowadays.
- n.* a share or financial investment in something such as a business; a wooden or metal post set up to mark something
27. The new strategy will _____ the profitability of our company.
- v.* to increase or improve the quality, amount, or strength of someone or something
28. He needed to resolve the problem as soon as possible, so he made an _____ directly.
- n.* a serious, earnest, or urgent request for money, information, or help; a quality that makes somebody or something attractive or interest
29. The government is eager to _____ international investment.
- v.* to draw or entice someone or something towards them through the qualities they have, especially positive ones

ANSWERS: 23. Capitalism, 24. merchandise, 25. diversity, 26. stake, 27. enhance, 28. appeal, 29. attract

30. The quality of _____ in this film is exceptional.
- n.* the art or practice of filming or recording videos, often for commercial or artistic purposes
31. Fresh water is becoming increasingly _____ in many parts of the world.
- adj.* not abundant or plentiful, and therefore not easy to find or obtain
32. I _____ for neglecting your email.
- v.* to express regret for committing wrongdoing or causing a problem
33. There's a new _____ of hero in the movies now.
- n.* a type of product, service, etc., made by a particular company and sold under a specific name; identification mark on the skin of livestock, criminals, etc., made by burning
34. The rabbit _____ over the fence.
- v.* to jump lightly and quickly on one foot or both feet; to move rapidly from one place to another; to travel using an aircraft, bus, etc.
35. His hometown was where he first acquired the _____ of wood carving.
- n.* an activity that requires a particular skill in making things with one's hands
36. This business yields little _____.
- n.* money that is earned in business or by selling things after deducting the costs involved
37. One _____ of success is having a positive attitude and a strong work ethic.
- n.* a factor, circumstance, or condition that contributes to the shaping, influencing, or determining of a particular outcome or result

ANSWERS: 30. videography, 31. scarce, 32. apologize, 33. brand, 34. hopped, 35. craft, 36. profit, 37. determinant

38. Four companies were amalgamated into a single _____.
- n.* a large company or group of companies that are controlled together by law as a single unit
39. This merger will help them reduce _____ costs substantially.
- n.* the expense of maintaining something that is involved in operating a business, such as rent and heating; (adverb) above your head; in the sky
40. The singer performed a _____ of their greatest hits during the concert.
- n.* a mixture or assortment of different things, often of different types or genres, presented in a single performance, arrangement, or collection; (of swimming) a race in which competitors use different strokes or events
41. I need to _____ plans with him for the celebration.
- v.* to plan, prepare for, and carry out something
42. The _____ played a beautiful piece of music together.
- n.* a group of four musicians or vocalists; a composition of music written for such a group
43. She is the _____ president of the company.
- adj.* being actually such in almost every respect; existing in essence or effect though not in actual fact
44. He could not _____ against temptation.
- v.* to make a great effort to do something when it is difficult, or there are a lot of problems; to use force or violence to break away from restraint or constriction
45. The storm left a _____ of destruction behind it.
- n.* a path or track roughly through a countryside, mountain, or forest area, often made or used for a particular purpose; (verb) to lag or linger behind

ANSWERS: 38. corporation, 39. overhead, 40. medley, 41. arrange, 42. quartet, 43. virtual, 44. struggle, 45. trail

46. The _____ inequality was unavoidable.

n. a large amount of money, property, or other things that someone or an organization owns

47. I will _____ my car before I go on a road trip.

v. to provide coverage in the event of loss or damage

48. _____ errors can lead to inaccurate financial reporting and potential legal issues.

n. the practice of recording and classifying financial transactions in a systematic way

49. He cannot _____ a holiday.

v. to have enough money or time to be able to buy or do something

50. This ad campaign is aimed _____ at young women.

adv. only associated with or meant for one thing

51. The kids had fun making _____ masks for their school play.

n. a craft or artistic technique involving the use of paper strips or pulp, typically mixed with glue or paste, to create sculptures, masks, and other objects

52. They never _____ on development despite the lack of funds.

v. to settle a problem or disagreement by mutual concession

53. She's a _____ pet owner who ensures her dog gets enough exercise and a healthy diet.

adj. answerable or accountable for something within one's power, control, or management

ANSWERS: 46. wealth, 47. insure, 48. Bookkeeping, 49. afford, 50. specifically, 51. papier-mache, 52. compromised, 53. responsible

54. I'm a big ____ of French food.

- n.* a person who admires and supports a person, group, sport, sports team, etc.; a device for creating a current of air by the movement of a surface or surfaces

55. The former emperor had a particular _____ even after he abdicated.

- n.* the ability to affect someone's or something's character, growth, or behavior, or the effect itself

ANSWERS: 54. fan, 55. influence